



# South Tyneside Council

## CHILDREN, ADULTS AND HEALTH

### JOB DESCRIPTION

**POST TITLE:** Educational Psychologist

**GRADE:** Soulbury Scale A 2-7 (plus opportunities to accrue SPA points)

**RESPONSIBLE TO:** Principal Educational Psychologist

#### Overall Objectives of the Post:

- To deliver a regular service to a patch of schools.
- To contribute to the effectiveness of the Educational Psychology Service in fulfilling its Service Level Agreement.
- To assist the Educational Psychology Service in ensuring that it has a positive impact on the attainment and well-being of children and young people.
- To continue to develop experience and competence in line with professional and Service requirements.

#### Key Tasks of the Post:

1. *You will be responsible for providing a range of psychological services and advice to children, young people, parents, schools and other professionals. You must:*
  - Demonstrate professionalism and integrity at all times.
  - Acknowledge and act upon issues of equality and diversity in all aspects of your work.
  - Implement the Service Level Agreement.
  - Carry out appropriate psychological assessments.
  - Provide advice on SEN issues to parents, teachers and other professionals.
  - Provide appropriate therapeutic interventions.
  - Attend review and planning meetings and contribute to the formulation of appropriate learning targets and strategies.
2. *You will be responsible for contributing to statutory procedures defined within the 2014 Children and Families Act. You must:*
  - Advise on the appropriateness of proceeding towards statutory assessment.
  - Carry out assessments within statutory timescales.
  - Elicit and record the views of parents, children and young people, as appropriate.
  - Provide appropriate psychological advice within statutory time limits.
  - Attend annual reviews as required, particularly in the year preceding a key stage transition.

- 3. You will be responsible for developing your professional competence and contributing to the professional development of local authority staff on matters relating to special educational needs. You must:**
- Support continuing professional development within a patch of schools.
  - Support continuing professional development initiatives across the local authority, as appropriate.
  - Engage in Service development activities, as required.
  - Identify areas for your own professional development and undertake appropriate activities in these areas.
  - Maintain your statutory registration with the Health & Care Professions Council, by ensuring that you engage in an appropriate range of professional development activities.
- 4. You will be responsible for contributing to local authority and multi-agency working practices. You must:**
- Attend multi-agency meetings as appropriate.
  - Develop and maintain good working relationships with other agencies and professional colleagues.
  - Contribute to local authority and multi-agency initiatives as appropriate.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

**Reference:** SC/CL

**Date:** 6.01.17