

Moorside Community Primary School  
Beaconsfield Street  
Newcastle upon Tyne  
NE4 5AW

Telephone: [0191 272 0239](tel:01912720239)  
Email: [admin@moorside.newcastle.sch.uk](mailto:admin@moorside.newcastle.sch.uk)  
Website: [www.moorside.newcastle.sch.uk](http://www.moorside.newcastle.sch.uk)



Head Teacher: L Hall

April 2018

Dear Applicant,

**Application pack for the post of Teacher at Moorside Community Primary School**

Thank you for your interest in the above vacancy.

Please find enclosed:

- the job advert
- the job description
- the person specification
- an application form
- a safe recruitment form
- disqualification by association form

May I take this opportunity to remind you that you need to complete all parts of the application form and return it along with, the safe recruitment form and the disqualification by association form. A Disclosure & Barring Service certificate is an essential requirement for this post. Failure to return the Safe Recruitment Form (or in the case of the successful candidate, failure to subsequently apply for a DBS) will unfortunately disqualify you from further consideration for this post.

Please note that disclosing criminal convictions will not necessarily disqualify you from appointment; this information will be considered in light of its relevance to the post, in line with the Authority's 'Code of Practice on the Disclosure of Criminal Convictions in Schools'.

Please return completed Application Form, Safe Recruitment Form and the Disqualification by Association Form to Moorside Community School at the address above.

**The closing date for all completed applications is Tuesday 24<sup>th</sup> April at 10 am.**

**Shortlisting will take place on or before the 26<sup>th</sup> April followed by interviews during week commencing 7<sup>th</sup> May 2018.**

Yours faithfully

*L Hall*

L Hall  
Head Teacher  
Moorside Community Primary School