



Head of English

Central Team

Recruitment Pack

Welcome Letter

Dear Applicant,

As CEO of the newly established Galileo Academy Trust, I am both delighted and humbled to be leading this collaboration of ten schools. This is an opportunity to make an even greater difference to the lives and educational opportunities of our children.

18 months ago, the Headteachers of the respective schools worked alongside myself as a National Leader of Education to build capacity to become a Multi Academy Trust. We wanted to create something very special and had the added benefit of existing relationships in the Landmark Teaching School Alliance, of which I was Director.

On April 1st, we celebrated becoming part of a unique family. Galileo is a family who respect each other. Galileo is a family who supports the independence and distinguishing characteristics of each school. Galileo is a family who recognises the value of collaboration and the advantage of a public association. Galileo is a family who draw on each other's strengths in order to overcome any weaknesses and respond robustly to any challenges.

The Trustees will ensure that Galileo provides a strong, responsible foundation from which every school develops and grows. It provides a subtle yet crucial role, aiming always to be a trustworthy, reliable and inspirational organisation, delivering the best possible learning experiences for the children that we serve.

Our overarching aim as a Trust is to ensure that all children have exceptional learning opportunities and, in order to achieve this, we have a culture of working together to ensure that accountability belongs to all, for all. We will provide opportunities for all to develop their skills within a culture of coaching and with a passion for learning.

Our leadership is focused explicitly on the Primary Phase and we have a strong moral purpose to ensure that school improvement is focused upon all.

To conclude, I am hugely proud to be in this position and working alongside the Headteachers, Governors, Trustees, Staff, Parents and Children within the Galileo family in order to provide the best quality education.

Kindest Regards

Anna Coulson
CEO



Galileo Academy Trust Schools

The following schools are part of the Galileo Trust family:

- Coatham C of E Primary School
- Ings Farm Primary School
- John Emmerson Batty Primary School
- Lakes Primary School
- Galley Hill Primary School
- Green Gates Primary School
- New Marske Primary School
- Saint Peter's C of E Primary School
- Westgarth Primary School
- Wheatlands Primary School

Job Description

Position: Head of English

Salary: Negotiable

Contract Type: Permanent

Reporting to: Director of School Improvement

Purpose of this Role

The Head of English will ensure the consistent delivery of exceptional teaching within English across all schools within the Galileo Trust. The successful candidate will promote the raising of aspirations, progress and achievement within English.

Through inspirational leadership, strong subject knowledge and the capability to develop bespoke CPD and school improvement mechanisms, the successful candidate will implement high levels of professional standards to secure the highest possible achievement and progress for all pupils within English.

Key Responsibilities

- To promote and be committed to securing high expectations for learning and the raising of achievement within our academies
- To create a culture of constant, rapid improvement where people are inspired to continually achieve and revise their goals
- To provide strategic direction through the efficient monitoring, evaluation and improvement of the quality of teaching and learning in English
- To work alongside teachers and English Subject Leaders to develop and subsequently implement plans for school improvement
- To develop innovative and successful strategies to improve the teaching of English
- To promote and be committed to Galileo Academy Trust's aims and objectives

Working alongside English Subject Leaders and Senior Leadership Teams in the Galileo Academy Trust to raise standards in English:

- Interpreting and analysing data, identifying groups of children who are or may underachieve;
- Monitoring and evaluating English teaching and learning to identify strengths and areas for development;
- Developing English action plans alongside English Subject Leaders that relate directly to the School Improvement Plan;
- Developing bespoke schemes of work and effective resources, supporting their introduction;

- Introducing innovative whole school approaches to issues affecting the progress of children in Reading and Writing within each school;
- Ensuring a positive reading culture is present within each school;
- Ensuring a consistent yet progressive approach to the teaching of English is present within every school in the trust;
- Ensuring teacher's English subject knowledge is strong and, where it is not, implementing a whole school CPD programme to rectify this;
- Leading the introduction of new technologies;
- Ensuring that the needs of all children in each school, including those who are vulnerable, are met.

Working alongside teachers to improve their teaching practice:

- Developing action plans based on the needs of individual teachers and their classes that provide structured support as required;
- Modelling outstanding lessons;
- Team teaching to support colleagues in providing outstanding lessons;
- Coaching teachers to improve their practice;
- Keeping abreast of new teaching and learning strategies;
- Developing strategies with colleagues to use with students experiencing difficulties;
- Identifying educational research to enhance existing practices;
- Supporting teachers in implementing effective interventions.

Advising on professional development:

- Designing and delivering CPD sessions that relate to the Galileo Trust Improvement Plan and the School Improvement Plans for Galileo schools;
- Participating in the planning and delivery of focused PD days as required;
- Leading moderation of all elements of English, through all key stages and year groups to ensure consistency in assessment across the trust;
- Coaching NQTs one-to-one as required to ensure they have the subject knowledge and skills required to teach English to a high standard.

Galileo Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by their line manager.

Person Specification

Below are the skills, knowledge and experience that we would expect for the role of Head of English within the Galileo Academy Trust.

Experience, Education, Knowledge and Skills	Essential	Desirable
An outstanding classroom practitioner that can effectively model best practice	*	
Experience as an English Subject Leader	*	
Experience of achieving whole school improvement in English	*	
Well versed in the Ofsted requirements in terms of teaching, learning and assessment, with a sound understanding of what makes 'outstanding' learning	*	
Experience in monitoring and evaluating standards of teaching and learning	*	
Experience of leading, developing and enhancing the teaching practice of other practitioners	*	
Experience of delivering quality, bespoke CPD to other practitioners		*
Graduate with QTS	*	
Received an SLE designation		*
An awareness of current issues in English and primary education	*	
Knowledge of national curriculum requirements across all phases	*	
Ability to interpret and analyse data to assess and inform teaching and learning	*	
Good organisational and personal management skills	*	
Effective behaviour management	*	
Strong interpersonal and communication skills	*	
Ability to develop and support other staff to develop a variety of teaching strategies	*	
Ability to enthuse and direct students and staff towards raising expectations and levels of achievement	*	
Flexible and committed to work across all schools within the Galileo Academy Trust	*	
Ability to secure positive relationships with a range of stakeholders	*	
Work in ways that promote equality of opportunity, participation, diversity and responsibility	*	
A commitment to the ethos and values of the Galileo Academy Trust	*	
To display a responsible and co-operative attitude to working towards the achievement of the Galileo Academy Trust's aims and objectives	*	
An ability to respect sensitive and confidential work	*	
Commitment to own personal development and learning	*	
The post holder will require an enhanced DBS	*	

Applications

This is a new and exciting role and we look forward to receiving applications from suitable candidates.

Please complete the Application Form which is available together with this document.

Please send your completed Application Form to:

Name: Kim Crinion

Position: Director of School Improvement

Contact: kim@galileotrust.co.uk

The Application Process

The candidates selected for interview will be informed after shortlisting and full details of the interview programme will be provided. If you do not hear from us within 5 days of the closing date of this position, unfortunately you have been unsuccessful on this occasion.