

Whitworth Park School & Sixth Form College

Job Description

Post Title:	Cleaner
Post Statement: To assist in providing a clean, safe environment.	
Grade 1	Responsible to: Caretaker & Minibus Driver
Specific responsibilities for this post: <ul style="list-style-type: none"> • to ensure all waste bins are emptied and refuse is removed and taken to the designated disposal point to ensure the site is clean and tidy and meets with health and safety requirements; • to clean all furniture and fittings including ledges, pipe work and radiators ensuring high standards of cleanliness and hygiene are met and maintained; • to clean all sanitary fixtures and fittings including the lavatories, wash room facilities and showers etc, ensuring all areas are maintained to the required standards of health and safety, reporting any damaged or broken facilities, or other maintenance issues to the appropriate member of staff; • to carry out vacuuming in all carpeted areas ensuring correct use, carrying and storage of equipment; • to clean all other floor areas appropriately i.e. sweeping, mopping, polishing etc, ensuring wet floor Health & Safety hazard signs are used when required to ensure wellbeing of staff/pupils is maintained; • to use floor scrubbing machines when required, following correct operating procedures to ensure personal and others safety and wellbeing; • to assist in the whole school clean during school closure as per the school cleaning programme; • to check windows and doors are free from damage and closed after cleaning has been carried out to ensure the facilities are locked and secured appropriately. 	