**Grange Park Primary School**

**Teaching /Learning Support Assistant Level 3**

|  |
| --- |
| **Job Purpose**  To work with teachers to support teaching and learning. |
| **Key duties:**   1. Provide learning activities for individuals and groups of pupils under the professional direction and supervision of a qualified teacher, differentiating and adapting learning programmes to suit the needs of allocated pupils. 2. Assess, record and report on development, progress and attainment as agreed with the teacher. 3. Monitor and record pupil responses and learning achievements, drawing any problems which cannot be resolved to the attention of the teacher. 4. Select and adapt appropriate resources/methods to facilitate agreed learning activities. 5. Support pupils in social and emotional well-being, reporting problems to the teacher as appropriate.   **Teaching Assistants in this role may also:**   1. Establish and maintain relationships with families, carers and other adults, e.g. speech therapists. 2. Escort and supervise pupils on educational and out of school activities. 3. Guide and support pupils in their personal, emotional and social development. 4. Prepare and present displays. 5. Supervise individuals and groups of pupils throughout the day, including supervision in the classroom, playground and dining areas. 6. Assist pupils with eating, dressing and hygiene, as required, whilst encouraging independence. 7. Be involved in planning, organising and implementing individual development plans for pupils.   **Indicative knowledge, skills and experience**   * Knowledge and compliance with policies and procedures relevant to child protection and health and safety. |