



## **Job Description: Main Scale Class Teacher**

### **Job Title: Main Scale Class Teacher**

The main scale class teacher will maintain and develop the standards and expectations of the School Teachers Pay and Conditions document, including:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute and participate in the team working ethos of the school.

### **Duties and Responsibilities:**

The Main Scale Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Head Teacher and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupil's learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- monitor and assess pupil's progress keeping appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning units;
- evaluate pupils' progress, achievement and attainment, and report to the SLT, TLRs and Team Leaders;
- liaise with team leaders, curriculum leaders and SLT in relation to teaching and learning impact within the curriculum;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialist from outside agencies;
- lead, organise and direct support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance, or that of other teachers
- where appropriate share a responsibility for the development of an agreed subject
- share a responsibility for other school initiatives, e.g. healthy schools.

### Person Specification: Class Teacher

	Essential	Desirable
<b>Qualifications/Training</b>	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development
<b>Experience</b>	The main scale teacher should have experience of:  teaching in one of the three Key Stages.	In addition, the main scale teacher might have experience of:  teaching across another age range;  working in partnership with parents
<b>Knowledge and understanding</b>	The main scale teacher should have knowledge and understanding of:  the theory and practice of providing effectively for the individual needs of all children (e.g., classroom organisation and learning strategies);  statutory National Curriculum requirements at the appropriate key stage  the monitoring, assessment, recording and reporting of pupils' progress  the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection;  the positive links necessary within school and with all its stakeholders;  effective teaching and learning styles.	In addition, the main scale teacher might also have knowledge and understanding of:  the preparation and administration of statutory National Curriculum tests;  the links between schools, especially partner schools.

	Essential	Desirable
<b>Skills</b>	The main scale teacher will be able to:  plan and deliver high quality teaching and learning through a creative and key skills based curriculum;	In addition, the main scale teacher might also be able to;

	<p>creative and key skills based curriculum;</p> <p>promote the school's aims positively, and use effective strategies to monitor motivation and morale;</p> <p>develop good personal relationships within a team;</p> <p>establish and develop close relationships with parents, governors and the community;</p> <p>communicate effectively (both orally and in writing) to a variety of audiences;</p> <p>demonstrate good ICT skills and effectively use them to support learning;</p> <p>create a happy, challenging and effective learning environment.</p>	<p>develop strategies for creating community links.</p>
<b>Personal characteristics</b>	<p>Approachable</p> <p>Committed</p> <p>Empathetic</p> <p>Enthusiastic</p> <p>Organised</p> <p>Patient</p> <p>Resourceful</p>	