

WALWORTH JOB DESCRIPTION FOR EYFS / KS 1 ENHANCED TEACHING ASSISTANT

The post holder is required to carry out the duties of an EYFS /KS1 ENHANCED TEACHING ASSISTANT as set out in the current GRADE 6 JOB DESCRIPTION, and particular duties as may be directed by the Head-teacher / Class Teacher

The details set out below describe the main duties and responsibilities relating to the post, however a document such as this does not permit every item to be specified in detail, nor does it direct the amount of time to be spent on carrying them out, and no part of it can be so construed.

SPECIFIC Duties and Responsibilities

- To plan and evaluate specialist learning activities with the teacher within EYFS and Primary School age range.
- To enthusiastically promote our positive calm and caring environment for children who exhibit significant and complex SEND for example children with social emotional and mental health difficulties, autism and moderate learning difficulties.
- To work within the curriculum and organisational policies of the school.
- To create and maintain an excellent, positive learning environment and high expectations of all learners.
- To carry out recording and monitoring of pupils' achievements, and the maintenance of records, as directed by the Class Teacher.
- To support Class Teacher in carrying out risk assessments as appropriate to specific activities.
- To show a positive response to change and an enthusiasm to take initiative, providing short term cover of small groups identified by the teacher.
- To take an active enthusiastic attitude to appraisal / supervision and continuing professional development.
- To accompany teaching staff or lead small groups and take responsibility for pupils on visits, trips and out of school activities when required.
- To have a good understanding of using Information Communication Technology to support the teacher in preparing resources, class displays and recording data.
- Have a clear knowledge and understanding of safe guarding procedures relating to child protection, health and safety and data protection.

Additional Responsibilities:

- To further develop the aims of the school by following the School Curriculum Plan with appropriate differentiation to meet the needs of the children in your class.
- To liaise with parents, carers, other professional and pass on to them relevant information concerning their children.
- To take responsibility for an extra-curricular activity during lunch time supervision or within residential transition during contractual time.
- To attend staff meetings and support with parent consultation days as part of contractual time.
- To be an identified named key worker for children in the EYFS stage.

Curriculum:

To support in developing curriculum initiatives within the class, working in co-operation with all colleagues.

This will involve:

- Support the daily co-ordination of a curriculum initiatives in accordance with the EYFS and National Curriculum Framework.
- Be confident to deliver phonic, reading, writing and math based interventions to individual and small groups of identified children following planned scheme of work.
- A willingness to develop your own understanding of the area you are leading.
- Monitoring and evaluating the delivery of your initiatives and share this information to the Class Teacher to support pupil assessment data.
- Taking responsibility for preparing curriculum resources and support in organising the classroom environment so that this is kept clean and tidy.
- Attend appropriate INSET and have an awareness of both local and national initiatives within policies of the school.

WALWORTH SCHOOL EYFS / KS 1 ENHANCED TEACHING ASSISTANT – GRADE 6

Our school has just completed a very successful OFSTED inspection; it has much to offer and is situated in a popular town in Newton Aycliffe. The school is very well resourced, with extensive grounds and maintains high levels of staffing and support for pupils.

We are seeking a dynamic teaching assistant who will share our vision, passion and enthusiasm for supporting learning and behaviour. Our EYFS / Key Stage 1 teaching assistant will work within our very well resourced Foundation Stage / Key Stage 1 department with a team of staff who provide our children with an excellent education delivered in the context of supporting children with complex social, emotional mental health needs.

**Qualifications - Recognised Level 3 qualification such as CACHE Early Years Educator, NNEB Dip, CACHE Level 3 Diploma in Supporting Teaching and Learning.
GCSE Grade C or above in English and Mathematics
The successful candidate will be subject to an enhanced DBS check**

We are:

- a high achieving school which is caring and friendly.
- a motivated, professional and lively team of staff.
- a school with a creative curriculum enriched with lots of visits and visitors.
- proud of our children who are cheerful, confident and enthusiastic learners.
- supported by enthusiastic governors with an exciting vision for the school.

You are:

- an inspirational, motivated and experienced teaching assistant.
- an excellent EYFS practitioner with a passion for supporting teaching and learning.
- understanding and actively support the values of a Children with Special Educational Needs.
- a team player with creativity who is able to give support to staff and pupils.
- a person who strives for excellence, has high expectations and enjoys school life.