NORTHUMBERLAND
Northumberland County Council

Private and Confidential

Childcare Disqualification Declaration Form

You MUST fill in the information below and return this form to the Headteacher.

School / Academy		**Full Name**	

Schools and Early Years settings which provide care for pupils under the age of 8, are required to ensure that staff and volunteers working in these settings are not disqualified from doing so under the Childcare (Disqualification) Regulations 2009.

A person may be disqualified through:-

1. having certain orders or other restrictions placed upon them
2. having committed certain offences
3. living in the same household as someone who is disqualified by virtue of 1 or 2 above (this is known as disqualification by association)

You are required therefore to sign the declaration below confirming that you are not disqualified under those Regulations from working in this school.

If you fail to complete and return the form, this will be regarded as a disciplinary matter for staff, which may result in dismissal and in the case of volunteers (where required to sign), may mean that you can no longer work at the school. A disqualified person is not permitted to continue to work in a setting providing care for children under age 8, unless they apply for and are granted a waiver from OFSTED.

Support will be provided with this process.

To help you answer the following questions a list of the relevant Orders, Restrictions and offences can be found by following the links below.

http://www.legislation.gov.uk/uksi/2009/1547/schedule/1/made
http://www.legislation.gov.uk/uksi/2009/1547/schedule/2/made
http://www.legislation.gov.uk/uksi/2009/1547/schedule/3/made

Section A – Orders or other restrictions

Have any orders or other determinations related to childcare been made in respect of you?

YES ☐ NO ☐

Have any orders or other determinations related to childcare been made in respect of a child in your care?

YES ☐ NO ☐

Have any orders or other determinations been made which prevents you from being registered in relation to child care, children's homes or fostering?

YES ☐ NO ☐

Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the Schedule 1 of the Regulations? (Please see appendix 1)

YES ☐ NO ☐

Are you barred from working with Children (Disclosure and Barring Service (DBS)?

YES ☐ NO ☐

Are you prohibited from Teaching?

YES ☐ NO ☐

Section B – Specified and Statutory Offences

Have you been cautioned (including a reprimand or warning) since 6 April 2007 or have you ever been convicted of any of the following:

Any offence against or involving a child? (A child is a person under the age of 18)

YES ☐ NO ☐

Any violent* or sexual offence against an adult? (*a violent offence in this context is murder, manslaughter, kidnapping, false imprisonment, ABH, GBH)

YES ☐ NO ☐

Any offence under the Sexual Offences Act?

YES ☐ NO ☐

Any other relevant offence?

YES ☐ NO ☐

Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?

YES ☐ NO ☐

Section C – Disqualification by association

To the best of your knowledge, is anyone in your household* disqualified from working with children under the Regulations? (*household – includes family, lodgers, house-sharers, household employees).This means does anyone in your household have an Order or Restriction against them as set out in Section 1 or have they been cautioned,
reprimanded, given a warning for or convicted of any offence in Section 2.

YES ☐ NO ☐

Section D – Provision of Information

If you have answered YES to any of the questions above you should provide details below in respect of yourself, or where relevant the member of your household. You may supply this information separately if you so wish, but you must do so without delay. Details of the order, restriction, conviction, caution etc. including the date(s) of these, the relevant court(s) or body(ies). You should also provide a copy of the relevant order, caution, conviction etc. In relation to cautions/convictions a DBS Certificate may be provided.

Section E – Declaration

In signing this form, I confirm that the information provided is true to the best of my knowledge and that:

I understand my responsibilities to safeguard children.

I understand that I must notify my Headteacher immediately of anything that affects my suitability including any pending court appearances, cautions, warnings, convictions, orders or other determinations made in respect of me or a member of my household that may render me disqualified from working with children.

Name……**Signature**…….. **Date …../…./…….**