

# GOSFORTH CENTRAL MIDDLE SCHOOL

## JOB DESCRIPTION

**DIRECTORATE:** Education

**SCHOOL/SERVICE:** Gosforth Central Middle School

**POST TITLE:** Children's Champion

### EVALUATION

**GRADE:** N5

**RESPONSIBLE TO:** Head Teacher, Deputy Head Teacher and Assistant Head Teacher

**RESPONSIBLE FOR:**

**JOB PURPOSE:** To provide a wide range of social and emotional interventions for individuals and small groups to support pupils' mental health and readiness to learn.

**MAIN DUTIES:** The following list is typical of the level of duties, which the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

#### **(a) General**

- 1 Undertaking routine invigilation.
- 2 Following school safeguarding policies to ensure that all of our pupils are kept safe.

#### **(b) Organisation of environment**

- 1 Responsible for the organisation, setting out, clearing away and care of resources to create an appropriate environment.
- 2 Ordering of appropriate resources to facilitate the session.
- 3 Demonstrating creativity in assisting with whole school display boards that support mental health.
- 4 Support the Inclusion Team in creating a genuinely inclusive culture throughout school

#### **(c) Pupil Support**

1. Run Lego Therapy for ASD children and as an intervention for pupils with other communication issues or Social, Emotional and Mental Health needs
2. Supporting school in the reintegration of persistent absentees
3. Support pupils who are refusing to attend
4. Offer a safe space for vulnerable pupils to go to during unstructured times
5. Running a range of individual interventions, including Thrive, that seek to develop self-esteem and self-regulation
6. Running a range of small group interventions, including Thrive, that seek to develop self-esteem and self-regulation

7. Supporting pupils with Attachment Disorders to engage positively in school
8. Provide appropriate intervention to pupils experiencing mental health crises
9. Support families whose children are experiencing mental health crises
10. Support pastoral teams in identifying which interventions would best suit individuals
11. Attend year group and Heads of Year meetings to provide feedback and discuss pupils causing concern
12. Support pastoral teams in ensuring smooth transition for vulnerable pupils

**(d) Developing understanding of children's emotional needs across the school**

1. Deliver staff CPD to support positive mental health and resilience in lessons
2. Deliver staff CPD to develop understanding of Attachment Disorder
3. Actively seek CPD to ensure school has the benefit of current best practice in supporting emotional well-being
4. Support staff by advising on strategies for dealing with pupils who are struggling with their mental health

**(e) Welfare and other duties**

- 1 Under teacher overall control, accepting shared responsibility for the creation of a safe environment for pupils within and outside the classroom.
- 2 Assisting in the supervision of pupils particularly at break periods and the beginning and end of sessions.
- 3 Providing general care and welfare by responding appropriately to the social, emotional and physical needs of pupils.
- 4 Administer medication to pupils in accordance with the school's policy and procedures (only where the post holder, in accordance with the LA guidance, has agreed to be the named volunteer for this task).
- 5 Actively promoting anti-discrimination policies and implementing the School/Council's equal opportunities policies in all aspects of employment and service delivery.