

## Person Specification – EYFS Nursery Nurse/Teaching Assistant



	Essential	Desirable	Method of Assessment
<b>Qualifications and training</b>	<ul style="list-style-type: none"> <li>• Full and relevant EYFS qualification at Level 3. See: <a href="http://www.gov.uk/guidance/early-years-qualifications-finder">www.gov.uk/guidance/early-years-qualifications-finder</a></li> <li>• Minimum 4 subjects GCSE Grades A- C (or equivalent) including Maths and English.</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of Safeguarding Awareness course</li> <li>• Health &amp; Safety certificate</li> <li>• Recent Paediatric First Aid certificate</li> <li>• Food Hygiene certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Previous experience of working with children aged 2-4 in a voluntary or paid capacity</li> <li>• Experience of working within an Early Years or school setting.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in partnership with parents &amp; carers</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>
<b>Skills, knowledge and aptitude</b>	<ul style="list-style-type: none"> <li>• Ability to relate well with children and adults</li> <li>• Knowledge of the Early Years Foundation Stage Framework.</li> <li>• Working knowledge of the National Standards for the regulation of Childcare provision.</li> <li>• Commitment to Safeguarding Practices and Procedures.</li> <li>• Good written and oral communication skills.</li> <li>• Ability to work flexibly either on own or as part of a team.</li> <li>• Enthusiasm and ability to use initiative.</li> <li>• Willingness to work co-operatively with a wide range of professionals.</li> <li>• Willingness to undertake further appropriate training.</li> <li>• Willingness to attend to the medical needs of individuals following appropriate training.</li> <li>• An understanding of the Early Learning Goals.</li> <li>• A commitment to the provision of high quality childcare.</li> <li>• Ability to work with parents/carers/families to encourage partnership working.</li> <li>• Good literacy skills and be able to produce written documentation as necessary.</li> </ul>	<ul style="list-style-type: none"> <li>• Excellent working knowledge of the Early Years Foundation Stage Framework</li> <li>• Knowledge of legislation relevant to Early Years e.g. Keeping Children Safe in Early Years, SEND Code of Practice, Working Together to Safeguard Children</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>

<b>Additional Factors</b>	<ul style="list-style-type: none"> <li>• Commitment to our school ethos and values.</li> <li>• Approachable manner, reliable, conscientious, articulate, patience and kind.</li> <li>• Sensitive to the needs of vulnerable children and their parents.</li> <li>• A positive approach to learning and gaining new skills through teamwork and training opportunities.</li> <li>• Calm and positive approach.</li> <li>• Good health and attendance record.</li> <li>• Enthusiasm for working with young children.</li> <li>• Understanding of Equal Opportunities.</li> <li>• Understand their role with regard to Health &amp; Safety.</li> <li>• Able to be flexible and willing to take on other responsibilities and duties as deemed necessary.</li> </ul>	<ul style="list-style-type: none"> <li>• Possess a level of general computer literacy with a range of IT skills</li> <li>• Excellent organisational and time management skills</li> <li>• Experience of developing a creative environment which stimulates children's imagination</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>
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L McAnaney / V Hanlon  
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