

RAVENSWOOD PRIMARY SCHOOL

PERSON SPECIFICATION: MID DAY ASSISTANT

| | ESSENTIAL | DESIRABLE |
|-----------------------------|--|--|
| Qualifications | None Required | Current First Aid Qualification |
| Experience | The Midday Assistant should have experience of supervising children as a parent or carer e.g with family and friends. | In addition, the Midday Assistant might have experience of working with groups of children on a voluntary basis. |
| Knowledge and Understanding | <p>The Midday Assistant should have knowledge and understanding of managing the behaviour of groups of children.</p> <p>The ability to converse at ease with pupils and provide advice in accurate spoken English as an essential requirement for the post and the measure of this being taken from the applicant being able to competently answer all interview questions in English.</p> | In addition the Mid-day Assistant might also have knowledge and understanding of child development and social interaction; the value of constructive play opportunities. |
| Skills | The Midday Assistant will be able to work as part of a group and individually to inspire trust and confidence in children; encourage high standards of pupil behaviour at all times; liaise with parents in a professional manner; observe the boundaries of the role, and respect confidential information; initiate games and activities appropriate to the age of the children; relate to children on their level; remain calm in a crisis. | |
| Personal Characteristics | Calm, Creative, Empathetic, Organised, Patient, Resourceful and Tolerant. | |