



Where Learning Blossoms

Thorney Close Primary School

Torquay Road, Sunderland, SR3 4BB
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 www.thorneycloseprimary.org.uk
 Headteacher: Mrs C. Jones B.Ed Hons
 Chair of Governors: Mr C. Short BA M.Ed ACP

Person Specification

Post title: Site Supervisor

	Essential	Desirable	How evidenced
QUALIFICATIONS AND EXPERIENCE	<ul style="list-style-type: none"> Possess sufficient literacy and numeracy skills to be able to carry out role effectively Physically able to carry out the duties within the job description Some knowledge and awareness of Health and Safety issues 	<ul style="list-style-type: none"> Time served tradesperson Experience of working in a similar role in a school or educational establishment Educated to GCSE in Maths & English IOSHH / H&S qualification 	<ul style="list-style-type: none"> Application form Interview References
SKILLS/ KNOWLEDGE	<ul style="list-style-type: none"> Ability to carry out repairs and maintenance tasks (not requiring a qualified craftsman) competently and within a reasonable time Ability to use tools competently and safely Ability to work unsupervised Willingness and ability to clean designated areas competently to a high standard Possess the social skills necessary to communicate effectively and politely with pupils, colleagues and visitors 	<ul style="list-style-type: none"> Knowledge of security systems, heating and fire alarms Experience of COSHH Use of site maintenance equipment and DIY tools 	<ul style="list-style-type: none"> Application form Interview References
PERSONAL QUALITIES	<ul style="list-style-type: none"> Reliable Trustworthy Hardworking Flexible enough in attitude to be able to deal positively with the unexpected challenges and changes to routine that are, from time to time, an inevitable part of school life Willing to be reasonably flexible in relation to working hours Friendly Optimistic outlook Ability to display initiative Be a good role model to pupils 		<ul style="list-style-type: none"> References Interview

