Post title: Facilities Assistant Person Specification

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|  | **Essential** | **Desirable** | **Evidence** |
| Qualifications and Experience |  Possess adequate literacy and numeracy skills to be able to carry out role effectively Physically able to carry out the duties within the job description Some knowledge and awareness of Health and Safety issues | * Time served tradesperson
* Experience of working in a similar role in a school or educational establishment
* Educated to GCSE in Maths & English
*  IOSHH / H&S qualification
 | * Application form
* Interview
* References
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| Skills and Knowledge | * Ability to carry out repairs and maintenance tasks (not requiring a qualified
* craftsperson) competently and
* within a reasonable time
* Ability to use tools competently and safely
* Ability to work unsupervised, using own initiative to identify and complete tasks to maintain and improve school
* Willingness and ability to clean designated areas competently to a high standard
* Possess the social skills necessary to communicate effectively and politely with pupils, colleagues and visitors
 | * Knowledge of security systems, heating and fire alarms
* Experience of COSHH
* Use of site maintenance equipment and DIY tools
* Experience of working in a setting with children
 | * Application form
* Interview
* References
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| Personal Qualities  | * Reliable
* Trustworthy
* Hardworking
* Flexible enough in attitude to be able to deal positively with the unexpected challenges and changes to routine
* Team player with strong team ethos
* Willing to be reasonably flexible in relation to working hours
* Friendly
* Optimistic outlook
* Ability to display initiative
* Able to be a good role model to pupils
 |  | * References
* Interview
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