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# Lecturer 2 (Criminology)

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## External Vacancy

**Post Ref:5996. Full Time - 37 hours per week. Permanent. £26,670.51 to £34,777.25 per annum (dependent on qualifications).**

**Attractive benefits for this post include 48 days' holiday per year, plus bank holidays, and access to the teachers' pension scheme.**

We are seeking to appoint a full time Criminology lecturer who can demonstrate innovative and outstanding teaching, learning and assessment practices to ensure positive outcomes for learners to support curriculum development and standardisation regarding the Level 3 Diploma in Criminology. This post requires versatility and diversity regarding curriculum delivery as there is a strong focus upon development across the curriculum. You will be joining an effective and successful Social Science & Humanities team.

Candidates should ideally possess a degree in Law or Criminology, have fully qualified lecturing or teaching status and experience of teaching Criminology and/or Law at A Level. Applications that demonstrate a specialism and experience in Psychology and/or Sociology would also be welcome.

For this post applicants should be able to demonstrate in their personal statement practical examples of how you fulfil the person specification.

Due to the nature of this post you will be required to undertake an Enhanced Disclosure Check. We are big advocates of diversity so applications are welcome from anyone who's suitably qualified.

To find out more about this great opportunity visit [www.sunderlandcollege.ac.uk/vacancies](http://www.sunderlandcollege.ac.uk/vacancies) alternatively email [vacancies@sunderlandcollege.ac.uk](mailto:vacancies@sunderlandcollege.ac.uk) or call 0191 511 6046 to request an application pack.

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**All applications must be received by 12 noon on Tuesday 24 July 2018.**

**It is anticipated that interviews will take place during the week commencing Monday 06<sup>th</sup> August 2018.**

We are working towards equal opportunities and welcome applications from all sections of the community. We are committed to PREVENT and safeguarding the welfare of children and vulnerable adults.

## Job Description

*(This is a description of the job as it is as present constituted. It may be necessary, from time to time, to update job descriptions to ensure that they relate to the job as then being performed. Therefore, management reserve the right to make changes to your job description, commensurate with your grade/level in the organisation, after consultation with you).*

Post title	<b>Lecturer 2 (Criminology)</b>
Post Reference	<b>5996</b>
Reports to	<b>Curriculum Manager (Social Sciences &amp; Humanities)</b>
Department	<b>Sunderland Sixth Form - Social Sciences &amp; Humanities</b>
Grade	<b>026 - 035 (dependent on qualifications)</b>
Contract	<b>Full Time, Permanent – 37 hours per week</b>
Location	<b>Bede Campus</b>

## ROLE PURPOSE

1. **Delivery of curriculum.**
2. **Assessment of student learning.**
3. **Provision of support for student learning.**
4. **Maintenance of appropriate records and documentation.**
5. **Maintenance of appropriate continuing professional development and general aspects of role.**
6. **Development of curriculum.**
7. **Evaluation of curriculum.**

## KEY ACCOUNTABILITIES

1. **Delivery of curriculum**
  - 1.1 Prepare lesson plans and resources to contribute to an identified scheme of work.
  - 1.2 Deliver differentiated teaching, learning and assessment strategies to meet learner needs.
  - 1.3 Make effective use of independent learning technology (ILT) to enhance student learning in and out of the classroom.
  - 1.4 Deliver academic support for students as required.

## **2. Assessment of student learning**

- 2.1 Prepare and assess students for a range of assessments.
- 2.2 Carry out marking and assessment to provide feedback to students to enable improvement.
- 2.3 Maintain assessment records.
- 2.4 Participate in standardisation and quality assurance of assessment.
- 2.5 Prepare and make available specified assessment plans.
- 2.6 Prepare and make available specified summative/significant assessments to meet awarding organisation standards and learner needs.
- 2.7 Conduct and lead internal quality assurance of assessment in line with the College's internal quality assurance of assessment handbook and procedures and awarding organisation guidelines.
- 2.8 Register students with awarding organisation in accordance with internal and external guidelines.

## **3. Provision of support for student learning**

- 3.1 Provide academic and additional learning support.
- 3.2 Support students in their learning and personal development.
- 3.3 Liaise with curriculum delivery and support staff to support student learning.
- 3.4 Monitor student attendance, behaviour and progress and take appropriate action.
- 3.5 Liaise with parents/employers as required.

## **4. Maintenance of appropriate records and documentation**

- 4.1 Maintain appropriate records and reports.
- 4.2 Participate in the College's quality assurance and quality improvement processes.
- 4.3 Maintain Course File records for use within team

## **5. Maintenance of appropriate continuing professional development and general aspects of role**

- 5.1 Maintain appropriate continuing professional development.
- 5.2 Participate in recruitment and marketing events, and parents' evenings.
- 5.3 Take appropriate responsibility for learner safeguarding and the promotion of equality and diversity.
- 5.4 Undertake such other duties as are reasonably allocated either permanently or from time to time.
- 5.5 Work at any of the College sites on a temporary or indefinite basis.
- 5.6 Maintain appropriate professional behaviours and attitudes.
- 5.7 Develop and share new and best practices in teaching, learning, assessment and other aspects with colleagues.
- 5.8 Interview prospective students
- 5.9 Support newly qualified teachers.
- 5.10 To uphold British Values, the college values and responsibilities with regard to equality and diversity.
- 5.11 To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation.
- 5.12 To have due regard and take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults.

**6. Development of Curriculum**

- 6.1 Develop and share subject pedagogy within team to maintain currency and accuracy
- 6.2 Prepare and make available specified course planning documentation and own resources.
- 6.3 Contribute to timetabling arrangements

**7. Evaluation of Curriculum**

- 7.1 Review course content and resources to maintain currency and accuracy with qualification requirements and client needs.
- 7.2 Review and evaluate course performance and contribute to improvements.



## Person Specification

**Post Title: Lecturer 2 (Criminology). Post Ref: 5996**

CRITERIA	ESSENTIAL REQUIREMENT	DESIRABLE REQUIREMENT
<b>Skills/Knowledge/Aptitude</b> Demonstrate the ability to teach within the full range of FE delivery. Demonstrate the ability to teach within the full range of HE delivery. Good understanding of teaching and learning strategies. Excellent interpersonal skills. Demonstrate successful achievement within teaching. Teaching incorporating ILT, numeracy and literacy skills. Development of innovative, differentiated and inclusive lessons. Strong ICT Skills in Microsoft Office. Ability to lead and contribute to Internal Verification (IV) and assessment standardisation practise.	✓  ✓ ✓ ✓ ✓ ✓ ✓	✓
<b>Qualifications and Training</b> Appropriate degree in or closely related to post title. Appropriate teaching qualification. Up to date Continuous Professional Development record. Maths and English qualifications to Level 2.	✓ ✓ ✓ ✓	
<b>Experience</b> Evidence of collecting and acting upon data analysis. Successful experience of delivering high quality provision. Evidence of curriculum development. Breadth of curriculum experience and knowledge, with proven ability to produce high quality curriculum planning Appropriate academic/vocational experiences. Experience of the quality assurance process and liaising with awarding bodies Development, delivery & assessment of Diploma in Criminology Development, delivery & assessment of A-Level Law and/or Psychology and/or Sociology	✓ ✓ ✓ ✓	✓   ✓ ✓ ✓
<b>Disposition</b> Proven ability to interact effectively with all members of the college community (Parents, employers, staff, learners and stakeholders) To have due regard and take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults. To uphold British Values, the college values and responsibilities with regard to equality and diversity.	✓  ✓ ✓	



Good/Outstanding Teaching Observation Grade(s)	✓	
Demonstrable evidence of successful external or internal inspection outcomes	✓	
To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation.	✓	