|  |  |
| --- | --- |
| Coxhoe Parish Council Logo 2 (4)  Delivering Quality Services to  Coxhoe & Quarrington Hill | All correspondence to:  Claire Llewelyn, Parish Clerk  Coxhoe Parish Council  Coxhoe Village Hall  Front Street East  Coxhoe  Durham  DH6 4DB  Tel. 07988 283287  Email: [clerk@coxhoeparishcouncil.gov.uk](mailto:clerk@coxhoeparishcouncil.gov.uk)  Web: [www.coxhoeparishcouncil.gov.uk](http://www.coxhoeparishcouncil.gov.uk)  **Application form to be emailed to [jobs@coxhoeparishcouncil.gov.uk](mailto:jobs@coxhoeparishcouncil.gov.uk) or posted to the address above for the attention of the Parish Clerk** |

Application for post of Youth Worker

(Please complete in black ink)

|  |  |
| --- | --- |
| *Position applied for:*  Youth Worker | *Closing date of application:*  Midday on Monday 30th July 2018 |
| *Surname:* | *First names and title:* |
| *Address:* | *Telephone*  *Home:*  *Mobile:* |
| *Email address:* | |

|  |
| --- |
| *Personal Details* |
| Do you require a work permit to take up employment in the UK? Yes 🞏 No 🞏 |
| Do you hold a current clean driving licence? Yes 🞏 No 🞏 |

*Employment Record: please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.*

|  |  |  |  |
| --- | --- | --- | --- |
| *Date From/To* | *Position Held*/*Duties* | *Name and address of Employer* | *Reason For Leaving* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Education (since age 11)*

|  |  |  |
| --- | --- | --- |
| Date From/To | Name of School, College or University | Qualifications Gained |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

*Please give your reasons for applying for this position, say what experience you feel you have which would enable you to do it well. Please refer to the Job Description and Person Specification for guidance and use a separate sheet if necessary.*

|  |
| --- |
|  |

*Please give details of any outside interests or other information which you feel will support your application.*

*Include here memberships of professional bodies and service on voluntary organisations etc. Use a separate sheet if necessary.*

|  |
| --- |
|  |

*References: please give the names and addresses of two referees; one should be your present or last employer if possible.*

|  |  |
| --- | --- |
| *Referee 1* | *Referee 2* |
| *Name* | *Name* |
| *Address*  *Email Address* | *Address*  *Email Address* |
| *May we approach them now?*  *Yes/No* | *May we approach them now?*  *Yes/No* |

|  |  |
| --- | --- |
| *I apply for the above position and confirm that this is a true and complete record* | |
| *Signature* | *Date* |

Please return your completed application together with the Equal Opportunities Monitoring Form below and any other supporting documentation by midday on 30th July 2018 to C Llewelyn (Parish Clerk) using the details in the application pack. **Please use the email address: jobs@coxhoeparishcouncil.gov.uk.**

**Coxhoe Parish Council Monitoring Information – Equal Opportunities**

We would be grateful if you could complete and return this form. The information you have supplied will be

kept confidentially and will only be used to provide an overall profile analysis for Coxhoe Parish Council.

Please choose one option from each of the sections listed below and then circle appropriate items.

A. Your Age & Gender

16 – 24

25 - 34

35 – 44

45 - 54

55 – 64

65+

Male

Female

B. Any disability

The Disability Discrimination Act 1995 (DDA) protects disabled people. The DDA defines a person as disabled if they have a physical or mental impairment, which has a substantial and long term (i.e. has lasted or is expected to last at least 12 months) and has an adverse effect on the person’s ability to carry out normal day-to-day activities. Applicants with disabilities will be invited for interview if the essential job criteria on the person specification are met.

Do you consider yourself to have a disability according to the terms given in the Equality Act 2011

(previously DDA)?   
Yes / No

C. Your ethnic group - (These are based on the Census 2001 categories)

Asian, Asian British, Asian English, Asian Scottish, or Asian Welsh

Bangladeshi

Indian

Pakistani

Any other Asian background

Black, Black British, Black English, Black Scottish, or Black Welsh

African

Caribbean

Any other Black background (specify below if you wish)

Chinese, Chinese British, Chinese English, Chinese Scottish, or Chinese Welsh, or other Ethnic Group

Chinese

Any other ethnic background (specify below if you wish)

Mixed

White and Asian

White and Black African

White and Black Caribbean

White and Chinese

Any other Mixed background (specify below if you wish)

White

British

Irish

English

Scottish

Welsh

Any other White background (specify below if you wish