



Sports Activator

External Vacancy

Post Ref: 6019. Part Time, 30 hours per week. Term Time Only (38 weeks). Permanent. Salary details £12,938.66 - £13,292.30 (gross salary, per annum).

Attractive benefits for this post include the opportunity to join the Local Government Pension Scheme.

Are you looking to join a fun and rewarding team with excellent support? Then look no further! We are looking to recruit a team of enthusiastic and motivated Sports Activators who are able to effectively engage students and motivate them to be more active and sustain activity so that it has a positive impact on their physical and mental wellbeing now and in the future, as part of our 'Get Active' programme. 'Get Active' looks to reduce inactivity within the College population through an offer of physical activity / sport, and lifestyle education, so you will need to be able to promote, plan, deliver and develop safe, fun, engaging and inclusive activities.

What you need to show us:

- Ability to communicate clearly and effectively
- Excellent time management skills
- A positive attitude towards work and our customers

Sports Activators should:

- Hold a recognised sports coaching qualification or equivalent (E.G FA Level 1 coaching qualification, BTEC Sports coaching/Development, Community Sports Leaders Award or University Degree – Physical Education/Sports Coaching or Development)
- To activate high quality age appropriate (the majority of sessions would be for young people aged 16-19) multisport sessions within college campuses
- Be able to support and mentor sports apprentices
- Deal with customer enquiries in a professional manner
- Be responsible for ensuring that reasonable care is taken at all times for the health and safety of yourself and others

Sunderland College has an exciting future and we are looking for someone who wants to be part of our transformation. Our campuses are based across Sunderland and Hartlepool and we are the largest multi campus College in the North East. Annually the College delivers education and training to 13,500 students ranging in age from 14-16, 16-18, 19 years and above. Delivery spans all education routes including GCSEs and A Levels, professional and technical education, apprenticeships, higher education and commercial activity.

In the last few years the College has been inspected and achieved 'good' with strong features, we recently won a national Beacon Award for our approaches to Employer Engagement, a reflection of the value we place on collaboration and partnerships. We have also achieved TEF Silver for our Higher education teaching and learning. We are Matrix Accredited for our IAG Services and work



closely with the NE LEP to embed the Gatsby Good Career Benchmarks across the region as lead college in the North East Ambition: Careers Hub. The College has also recently achieved Continuing Excellence for the Better Health at Work Award.

Applicants should be able to demonstrate, in their personal statement, practical examples of how they fulfil the person specification.

Due to the nature of this post you will be required to undertake an Enhanced Disclosure Check.

To find out more about this great opportunity visit www.sunderlandcollege.ac.uk/vacancies alternatively email vacancies@sunderlandcollege.ac.uk or call 0191 511 6046 to request an application pack.

All applications must be received by 12:00 noon on 27 July 2018.

It is anticipated that interviews will take place during the week commencing 13 August 2018

We are working towards equal opportunities and welcome applications from all sections of the community. We are committed to PREVENT and safeguarding the welfare of children and vulnerable adults.

Job Description

(This is a description of the job as it is as present constituted. It may be necessary, from time to time, to update job descriptions to ensure that they relate to the job as then being performed. Therefore, management reserve the right to make changes to your job description, commensurate with your grade/level in the organisation, after consultation with you).

Post Title	Sports Activator
Post Reference:	6019
Reports to	Student Engagement Coordinator
Department	Student Experience
Grade	013 – 014
Contract	Business Support
Location	All College Campuses

ROLE PURPOSE

To deliver sports coaching and multiple NGB (National Governing Body) Intra-College Sports initiatives at Sunderland College, with a key focus on engaging and retaining a wide cross section of participants.

To deliver a ‘Get Active’ programme that addresses inactivity within the College population through an offer of physical activity / sport, and lifestyle education. The role will work across campuses at Sunderland College raising the awareness of the benefits of physical activity and the amounts that are beneficial to students’ health. The role will help to implement prescribed tailored plans for sedentary students to make positive and sustained lifestyle choices, through the provision of education and a variety of physical activity and sport opportunities over a 12-month period, with a result of sustained participation change.

KEY ACCOUNTABILITIES

- To assist the Student Engagement Co-ordinator and Head of Student Experience in the development of links with external organisations including NGBs involved with the delivery of sport provision and ‘get active’ enrichment activities.
- To enthusiastically promote specific services and activities to support the change of preconceived perceptions, break down barriers to participation and maximise awareness of what is available to students and staff.
- To increase participation in sport and ‘get active’ enrichment activities to the widest possible audience, with particular emphasis on low participation and under-represented groups and ensuring the delivery of service objectives.
- To organise leagues, tournaments, competitions and events as directed by the Student Engagement Co-ordinator and Head of Student Experience.
- To take a lead role in completing risk assessments for the running of sports provision, ‘get active’ enrichment activities and events.

- To be accessible to students across the College, taking opportunities for informal education and feedback.
- To work with disadvantaged groups within the College and deliver sports programmes meeting the needs of these students.
- To assist with maintaining a staff presence within the student social spaces.
- To be responsible for ensuring student safety whilst participating in sports activities both on and off site.
- To drive participants to and from off-site venues for planned activities.
- To encourage participation in and to accompany students on offsite activities.
- To seek feedback from students about activities, introduce new activities accordingly and play an active role in Student Council Meetings.
- Provide additional and regular sports and fitness opportunities within the college for all of the college community.
- Connect to existing opportunities already available in the local area and signpost students to these.
- To keep and maintain records of attendance, produce reports and photographs of activities.
- To be a representative for Sunderland College at meetings and sessions delivered on or off site.
- To share responsibility for the upkeep of resources within sport provision and 'get active' enrichment activities.
- To promote and to keep all related promotions up to date in liaison with the Marketing team.

GENERAL RESPONSIBILITIES

- To work at any of the College sites on a temporary or indefinite basis.
- To undertake such duties as are reasonably allocated, appropriate to the grade of the post
- Comply with College Policies and Procedures and the Staff Code of Conduct which can be accessed via Alfresco.
- To take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults.
- To uphold British Values, the college values and responsibilities with regard to equality and diversity.
- To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation.
- To invigilate during examinations if and when requested.



Person Specification

Post Title: Sports Activator Post Ref: 6019

	Essential	Desirable	ASSESSMENT METHOD			
			Certificate	Application Documents	Reference	Selection Process
Qualifications						
A Level or equivalent in a sport/recreation/leisure discipline	✓		✓	✓		
Minimum of Level 2 NGB qualification or equivalent in a recognised and relevant sport	✓		✓	✓		
GCSE Maths and English Grade A* - C or equivalent	✓		✓	✓		
Additional NGB awards at Level 1 or above in a range of sports	✓		✓	✓		
First Aid Qualification or willingness to undertake	✓		✓	✓		
Educated to Degree Level or equivalent		✓	✓	✓		
Youth Work qualification		✓	✓	✓		
Experience						
Experience of working with young people	✓			✓	✓	✓
Experience of providing sporting activities for young people	✓			✓	✓	✓
Experience of coaching/referee of sports teams	✓			✓	✓	✓
Experience of working in an educational setting	✓			✓	✓	✓
Experience of operating effective health and safety procedures	✓			✓	✓	✓
Experience in a post 16 college / university setting		✓		✓	✓	✓
Skills and Understanding						
Able to demonstrate literacy and numeracy skills	✓			✓	✓	✓
Ability to demonstrate good level of IT skills	✓			✓	✓	✓
Ability to communicate effectively with people	✓			✓	✓	✓
Ability to handle difficult situations	✓			✓	✓	✓



	Essential	Desirable	ASSESSMENT METHOD			
			Certificate	Application Documents	Reference	Selection Process
Ability to work within a team	✓			✓	✓	✓
Ability to remain calm under pressure	✓			✓	✓	✓
Ability to apply common sense, self discipline and self-motivation to work situations	✓			✓	✓	✓
Ability to work independently	✓			✓	✓	✓
Ability to demonstrate good presentation skills; able to liaise effectively with both internal and external contacts	✓			✓	✓	✓
Ability to plan, organise & deliver activities, sports events/matches	✓			✓	✓	✓
Ability to record, monitor and disseminate information	✓			✓	✓	✓
Ability to introduce new ideas	✓			✓	✓	✓
Ability to meet deadlines	✓			✓	✓	✓
Personal Attributes						
Suitable to work with children and young people	✓			✓ Criminal records check via DBS	✓	✓
Commitment to undertaking training related to the job role	✓				✓	✓
Commitment to high standards of health and safety	✓				✓	✓
Flexible approach to working hours and arrangements	✓				✓	✓
An awareness of student and client care issues	✓				✓	✓
Commitment and understanding of equality and diversity issues and experience of putting this into practice	✓				✓	✓
Committed to safeguarding and promoting the wellbeing of children, young people and vulnerable adults	✓				✓	✓
To have due regard and take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults.	✓				✓	✓
To uphold British Values, the college values and responsibilities with regard to equality and diversity.	✓				✓	✓



	Essential	Desirable		ASSESSMENT METHOD			
				Certificate	Application Documents	Reference	Selection Process
To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation.	✓				✓	✓	✓
Other							
Ability to work occasional Saturdays and evenings where reasonably required	✓				✓		
Ability to drive and access to a vehicle	✓				✓		
Ability and willingness to travel between sites and to external meetings as required.	✓				✓		