**PERSON SPECIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **POST : Leisure Attendant** | **UNIT: ACTIVE NORTHUMBERLAND** | **LOCATION: BSC** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Method of Assessment** |
| **Experience** | Previous experience in sporting/leisure related industry. | Good customer care/relation skills.Lifeguarding & Attendant duties.Record Keeping. | Application formInterviewReferences |
| **Qualifications and Training**  | RLSS National Pool Lifeguard Qualification.Evidence of ongoing, up to date NPLQ training.Must be willing to attend appropriate training.Comply with all relevant policies and procedures – training will be given. | Defibrillator trained.First Aid at Work trained.Coaching/fitness qualifications.ISRM – qualification.Applicable Leisure qualification.Driving licence / access to a vehicle.Manual handling trained.Pool Plant Operators Certificate.Customer Care qualification. | Application formInterviewCertificatesTest |
| **Skills, Knowledge and Aptitude** | Good organisation skills.Able to work with minimal supervision.Good customer care skills.Teamwork.Health & Safety Awareness – training will be provided.Able to perform manual and mechanical cleaning tasks.A degree of manual dexterity in operating equipment. | Knowledge of leisure centre operation.Knowledge of DDA requirements.I.T. skillsKnowledge of LeisureWatch scheme. | Application formInterviewReferencesCertificates. |
| **Personal Qualities** | Courteous.Responsible.Enthusiastic.Smart appearance.Flexible.Self-motivated.Concentration – ability to cope with monotony.Friendly.Fit and able to carry out full range of duties. | Decisive.Leadership qualities. | Application formInterviewReferences |
| **Special Requirements** | Shift work including evenings, weekends and Bank Holidays. |  | Application formInterviewReferencesCertificates |