



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE: Lead Teacher - Hearing Impaired Service

GRADE: Leadership Scale - Point 6, plus SEN

RESPONSIBLE TO: Service Manager, Access and Inclusion

RESPONSIBLE FOR: Hearing Impaired Service teachers and support staff

Overall Objectives of the Post:

- To contribute to the effectiveness of the Learning and Early Help Service in achieving high standards and meeting the requirements of the Group's strategies and targets where appropriate.
- To manage and lead the Hearing Impaired Service and the delivery of its services.
- To provide specialist advice, teaching and support to hearing impaired children and to manage the delivery of services to hearing impaired young people and their families.
- To provide a range of advice and support to those professionals concerned with the educational needs of hearing impaired children.
- To organise and attend meetings as and when appropriate.
- To continue to develop experience and competence in line with professional and service requirements.

Key Tasks of the Post:

1. *You will be responsible for leading and managing the Hearing Impaired Service. You must:*

- Demonstrate high standards of professionalism and integrity and value diversity.
- Oversee and support the Hearing Impaired Service's planning process, relating service delivery to corporate priorities.
- Manage and be responsible for the Hearing Impaired Service's budget.
- Oversee the operation of the Hearing Impaired Service.
- Implement the council's Employee Performance Management system with individual members of staff and quality assure the work done by those staff.
- Provided day-to-day management and supervision to the staff within the Hearing Impaired Service.
- Organise and attend regular staff meetings and other relevant meetings as and when appropriate.
- Respond promptly to enquiries from service users and professional colleagues regarding all aspects of service operation and delivery.
- Provide and manage the resource base through the purchase, adaptation and modification of assessment and resource materials.

- 2. You will be responsible for managing a caseload of hearing impaired pupils. You must:**
- Teach and support preschool children with significant hearing impairment and provide advice and support to their families. Advise on the work being undertaken by other involved professionals and ensure the integration of their specialist contributions.
 - Provide advice, support and teaching to hearing impaired pupils in schools and preschool settings to enable access to a broad and balanced curriculum. Include the teaching of specialist skills when necessary. Undertake functional hearing assessments where appropriate.
 - Provide feedback and written reports based on assessments undertaken. Provide timely written advice for those children undergoing statutory Education, Health and Care Needs assessments. Monitor the suitability of provision for hearing impaired children, both within and outside of the local authority.
 - Advise on the use of hearing and radio aids following clinical assessments. Assess the need for, obtain and put into place other specialist equipment to enable hearing impaired children to access the curriculum. Monitor its use and ensure appropriate maintenance.
 - Attend key review meetings, through negotiation with schools, carers and parents.
- 3. You will be responsible for delivery of cohesive provision for children and young people with hearing and visual impairments. You must:**
- Follow the guidelines for delivery of provision for children and young people with hearing impairments within the local authority, keeping in line with regional and national developments where appropriate.
 - Work to nationally agreed quality standards.
 - Oversee early support and neonatal screening commitments.
- 4. You will be responsible for your own continuing professional development and for contributing to the professional development of local authority staff on matters relating to hearing impairment. You must:**
- Support continuing professional development within the Service and wider Group.
 - Identify areas for further professional development and organise appropriate training opportunities in these areas.
 - Identify areas for further individual professional development and attend appropriate courses in these areas.
- 5. You will be responsible for supporting the development of inclusion within South Tyneside. You must promote inclusion generally within the Service, Group and Borough.**
- 6. You will be responsible for supporting the development of corporate and multi-agency crosscutting working practices. You must:**
- Organise and attend multi-agency and multidisciplinary meetings as appropriate.
 - Develop good working relationships with other agencies and professional colleagues.
 - Contribute to corporate crosscutting and multi-agency initiatives as appropriate.
 - Support the Early Help process.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: AR/CL

Date: 23.07.18