

Person Specification

Finance Business Partner



Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Experience of improving financial performance of services through collaboration and effective partnering.
- Experience of improving financial processes through collaboration and effective partnering.
- Experience of providing financial advice, guidance and analysis to non-financial managers.
- Experience of completing business cases and options appraisals, and providing financial advice to revenue and capital projects.
- Good working knowledge of relevant financial, legal and technical policies, regulations and procedures within a local authority context.
- Well-developed ICT skills and a track record of using financial systems and software packages.

Desirable

- Fully qualified chartered accountant in either CIPFA, CIMA, ICAEW or ACCA.

Part B

The following criteria will be further explored at the interview stage:

- Evidence of an open and collaborative style and effective business partnering skills.
- Ability to proactively understand and resolve business performance issues.
- Approach to personal development and development of others.
- Excellent communication skills particularly in relation to financial information and concepts.
- Able to work independently and also as part of a multi-disciplinary team.
- Able to manage multiple competing priorities and work to delivery deadlines
- Analytical skills.
- Interpersonal and relationship management skills.
- Understanding of the Council's equalities policy and applying this in the workplace