

Job vacancy – Gas Plumber, Property and Assets, Repairs & Maintenance – REF: TGHC572

- **Job title:** Gas Plumber
- **Service area:** Property and Assets, Repairs & Maintenance
- **Job ref:** TGHC572
- **Grade:** Craft Pay Band 1 £26,470 – £28,221 per annum (SCP 29-31).
- Full time – 37 hours per week. Permanent.
- **Applicable to:** External vacancy
- **Closing date:** Midnight on Sunday, 16th September 2018

Previous applicants need not apply.

The Gateshead Housing Company does not accept CV's.

An opportunity has arisen in the Repairs and Maintenance department for the role of Gas plumber.

The Gateshead Housing Company currently manages approx. 20,000 properties on behalf of Gateshead Council. The team is responsible for the responsive repairs covering day to day repairs to both occupied and void properties, emergency call out where applicable and improvement and maintenance.

The role of the Gas Plumber will be to carry out installations to all types of gas plumbing work to include bathrooms , kitchens, and to the radiators of heating systems, and any other plumbing type work either internally or externally the properties, across the geographical borough of the Gateshead Council area.

The service is looking for someone with a wide experience in the domestic sector, able to work on all domestic general installations.

The successful applicant will need to have relevant experience in the construction industry, and in particular in the repairs and maintenance sector, and will hold as a minimum, NVQ level 3, or a City and Guilds craft certificate in relevant trade. Hold Gas certificates to enable to work on all type of domestic appliances and installations.

For an informal discussion about the role please email Mattpattison@gatesheadhousing.co.uk, Service Manager, or call ext. 7250.
You should consider the **job profile** when applying, giving examples of how you meet the criteria.

What to do next?

- Read the **job profile** of this role.
 - Consider the essential and disable criteria for this role.
 - Ensure you meet **all** the **essential criteria** before applying.
 - Complete our online **application** ensuring you provide evidence within the body of your application that you meet the **essential criteria**, giving examples where appropriate.
 - Applicants who do not evidence that they meet the essential criteria will not be shortlisted for the next stage of the recruitment process.
 - Complete the online **confidential** form
 - If you prefer you can download a printable **application** and **confidential** forms. You must complete **both** forms for your application to be considered.
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- **Assessments will be by application, online assessment and interview for this vacancy.**

Note: The online **application** and **confidential** forms are on our external website, in order to enable employees to complete the online forms away from work if they wish.

Applications are to be returned by email or post no later than midnight on Sunday 16th September 2018

hr@gatesheadhousing.co.uk

or

Human Resources Team
The Gateshead Housing Company
Civic Centre
Regent Street
Gateshead
NE8 1JN

The Gateshead Housing Company does not accept CVs.

If you need any further advice email the **Human Resources Team** or call ext 5333.

Why you will love working for us

We know that we can't achieve our vision without the right team of people.

We expect our employees to work in partnership with colleagues, and to apply their skills effectively with commitment and enthusiasm. In return we do our best to make sure they are happy in their work by listening to their ideas and making them feel welcome.

Because we work in partnership with Gateshead Council, we can offer you all the benefits of working for a large organisation as well as the intimacy of working for a small, independent team.

You will be able to take advantage of:

- Our Local Government Pension Scheme
- Occupational health
- Appropriate training courses
- A **work life balance** policy
- Flexitime scheme
- Generous annual leave entitlement.

The Gateshead Housing Company is an equal opportunities employer and welcomes applications from candidates of any age, disability, marital status, race or sex.

The Gateshead Housing Company has achieved the Positive about Disabled People symbol and Investors In People (IIP).

Job profile – Gas Plumber

Grade SCP 29-31

- **Location:** Shearlegs Road and site based
- **Service:** Property and Assets
- **Line Manager:** Manager
- **Car user status:** Not Applicable

Job purpose

To carry out gas servicing and/or gas repairs on a day to day basis in line with the gas servicing programme.

The key roles of this post will include:

1. To work individually or as part of a team to undertake high quality plumbing and gas installation and repairs to domestic properties.
2. To comply with gas safety standards and company standards of work performance, ensuring implementation and compliance within gas policies and procedures.

3. Ensure compliance with company Health and Safety policies and procedures and undertake a continual programme of Risk Assessment in relation to the role.
4. Ensure compliance with appropriate specifications and drawings, including inspection, testing and commissioning.
5. Attend training as and when required to continue development in the role and comply with changes within the gas industry.
6. Utilise both electronic and paper based systems to accurately record gas documentation including the use of labour and materials against each job.
7. Travel efficiently and effectively between various locations within the borough of Gateshead to meet the operational requirements of the service and as requested.
8. To demonstrate a positive, diverse and inclusive attitude to both internal and external customers and colleagues
9. To mentor apprentices as and when required.
10. Continue professional development and undertake any additional corporate or trade training as required.
11. The post holder may be required to perform duties, appropriate to the post, other than those given in the job specification.

Criteria

Essential

Experience

- Installation and repairs to domestic gas installations and appliances.
- Working on plumbing installations including hot/cold water, central heating, sanitary ware and drainage systems.
- Working knowledge of Health and Safety procedures and regulations.
- Experience of and able to work at height, on scaffold and in confined spaces.

Qualifications:

- Time served/NVQ level 3 or equivalent recognised City and Guilds craft certificate (Gas and Plumbing).
- Current ACS accreditation in CCN1 and all elements including CENWAT1, CKR1, HTR1, DAH1, CPA1, MET1.
- Full UK driving license.

Knowledge and skills:

- Using Mobile Devices in the workplace and use of Microsoft Office including Excel, Outlook and Word.
- Various Domestic Gas Appliances and heating systems.
- Effective Time Management skills and working to deadlines.
- To be able to demonstrate an understanding of what equality and diversity means in the workplace

Desirable

Experience:

- Renewable energy technologies including Solar PV, Air/Ground Source Heat Pumps.
- Solid Fuel Appliances and Repairs.
- Warm Air Appliances.
- Electrical Live/Dead Testing including safe isolation.
- Tenancy and Housing Repairs legislation, including working with leaseholders.

Qualifications:

- CSCS Health and Safety card
- Asbestos Awareness Certification
- Working at Height certification
- Manual Handling certification
- Customer Care Training
- Manufacturer Training.

Knowledge and skills:

- The Gateshead Housing Company.
- Working with a diverse range of customers.
- Excellent Organisational Skills.
- Communication Skills
- Team Working

Competency definitions

Relevant competency

Communicating Orally

Speaks confidently and fluently. Talks at a suitable pace and level. Holds others' attention when speaking.

Problem Solving

Identifies potential difficulties and their causes. Generates workable solutions and makes rational judgements.

Fact Finding

Knows where to find relevant information. Checks facts and data. Retrieves and absorbs information quickly.

Specialist Knowledge

Has background knowledge and a thorough grasp of products and services. Has expertise in own area

Reliability

Is reliable; follows directions from supervisors and respects policies and procedures. Shows commitment to the organisation and task completion.

Quality Orientation

Provides a quality service. Maintains high professional standards and gets work right first time.

Customer Focus

Puts the customer first and is eager to please them. Works hard to meet customer needs and looks after their interests.

Resilient

Remains calm and self-controlled under pressure. Reacts well to change and stays positive despite setbacks. Keeps difficulties in perspective.