



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE:	Social, Emotional and Mental Health Lead - Park View School
GRADE:	Band 7
RESPONSIBLE TO:	Head Teacher
RESPONSIBLE FOR:	N/A

Overall Objectives of the Post:

To provide professional personalised social care and mental health support to pupils with care and mental health needs, their families and carers living in South Tyneside. These may include pupils with a learning disability, autism, ADHD, Attachment Disorder along with a range of other mental health and emotional wellbeing difficulties.

You will contribute to the development, performance, quality assurance and continuous improvement of the mental and emotional health provision in school and the wider community. Ensuring services are responsive to the local and national landscape and contribute to the school's aims and objectives within an overall framework that safeguards adults, promoting health, independence and wellbeing.

As a member of the school's Senior Leadership Team (SLT) you will advise senior leaders how best to develop the school workforce, support individual pupils and their families and influence the strategic direction of the whole school approach to mental health and emotional wellbeing.

As Social Care and Mental Health Lead you will undertake a range of assessments and interventions to ensure those pupils with care and mental health support needs and their families and carers achieve their desired outcomes. You will ensure that statutory duties and policy objectives are met within your area of responsibility, whilst optimising school performance and use of available resources with a focus on value for money.

Professional Duties and Responsibilities:

- To provide assessment of need at a level of complexity appropriate to the post, facilitating choice through the promotion of independence, as allocated by your line manager and where requested.
- Work with the pupil and parent/carer to develop an agreed care and support plan to achieve the identified outcomes to meet assessed eligibility need within resource allocation.
- To refer, liaise, consult and work effectively with agencies and other professionals in order to meet identified needs.
- Ensure care and support is person centred, focused and promote the independence, overall safety and well-being of vulnerable children.
- To promote and embed the effective delivery of strength based approaches to support planning, maximising on an individual's strengths and community / family resources.

- Provide professional support and information, guidance and advice on how their needs could be partly or wholly met by universal and other non-care services.
- Proactively work towards embedding personalisation into practice including but not limited to individual budgets, direct payments, self-assessment and self-directed support. Practice and support planning will be focused on outcomes rather than service driven.
- The post holder will, in addition to normal assessment protocols, be responsible for assessment, recommendation and, where appropriate, delivery of specific therapeutic interventions. i.e. psychological intervention, family therapy, CBT, Person Centred Planning.
- Undertake reassessments and reviews of support packages as required ensuring the right level of support is delivered only for as long as is needed, advising pupils and parents of additional or alternative services as appropriate.
- Take professional responsibility for managing a case load, including vulnerable children with complex problems and whose circumstances may place their safety at risk.
- To provide written reports and support plan to represent children and parents/carers needs and ensure you maintain a high level of data quality for all information recorded, ensuring that the information is timely, accurate and complete.
- To safeguard individuals in a way that supports them in making choices and having control in how they choose to live their lives. Ensure that the 'making Safeguarding Personal' ethos is at the heart of all school practice.
- Provide a commitment to knowing the community you serve and develop links and opportunities within it and liaise with local, universal and other services to promote access to them by adults with care and support needs and carers.
- Ensure the proactive and appropriate positive management of risk with pupils, their families and carers.
- Contribute to the ongoing improvement and development of whole school mental health and emotional approach, including staff training and development and policy development.
- Take responsibility for ensuring individual practice meets with school guidelines, policies and procedures as well as local and national professional standards, including attending training and professional development events and activities relevant to the role.
- Maintain a personal responsibility to keep up to date with changes in practice and legislation.
- Through discussions on relevant development on each case, have a commitment to actively participate in regular reflective supervision and appraisal through Performance Management.
- Provide day to day support to less experienced staff as required.

South Tyneside Council and Park View School are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: VG/CL

Date: 31.08.18