



Terms and Conditions of Employment for the Deputy Director of Public Health

Salary

The salary for this post is Chief Officer Band C £66,245- £75,708 per annum.

The salaries above are inclusive of a 10% market forces recruitment supplement linked to this post. This is reviewed on an annual basis in line with the Council's terms and conditions of employment as stated in the Single Status Agreement.

Salary Payment

Payment is monthly by credit transfer. Increments are payable annually on the anniversary of the appointment until the top of the salary scale is reached. Payment is made on the 28th of each month.

Hours of Work

37 hours per week. Whilst the hours reflect the standard hours of work, Assistant Director's are expected to work sufficient hours to fulfill the demands of the job. This could involve regular evening and weekend work and attending events/functions as the Council representative.

Leave Entitlement

The leave entitlement will be 28 days increasing to 33 days after 5 years Local Government service, plus 8 public/bank holidays.

Local Government Pension Scheme

The person appointed will become a member of the Local Government Pension Scheme unless he/she elects otherwise. Contributions are currently deducted at 9.9% of gross salary.

Sickness Scheme

Membership of the scheme provides for payment during sickness absence according to length of service.

Relocation Assistance

Relocation expenses will be paid in line with the Council's scheme.

Training and Development

Training has a high priority and professional development will be encouraged and supported as appropriate.



Equality of Opportunity

Selection for this post and future employment will be subject to the existing Equality and Diversity in Employment and Recruitment and Selection and related policies of Hartlepool Borough Council. They are designed to promote equality, and equal opportunity and treatment, in recruitment and employment regardless of race, gender reassignment, disability, religion/religious belief, sex, sexual orientation, marriage/civil partnership, age and pregnancy/maternity.

Trade Union Membership

Officers have the right to join a Trade Union if they wish and take part in its activities. Collective bargaining will be supported with employees being represented through their Trade Unions on the appropriate negotiating bodies.

Condition of Service

The conditions of service governing this post are those of the Joint National Council for Chief Officers, as amended locally.

Political Restriction

This post is not defined as Politically Restricted under the Local Democracy, Economic Development and Construction Act 2009.

Car Allowance

All employees are paid at a casual car user rate for mileage undertaken in the course of duties.

Equipment Provided

This position has been designated as qualifying for a Laptop Personal Computer and a Smartphone.

Smoking

The Council has a no smoking/vaping policy and does not permit smoking in any of its buildings or vehicles.

Terms of Employment

The appointment will not be confirmed until relevant safer recruitment checks have been satisfied including, but not limited to, an enhanced DBS check (with barring list check), satisfactory medical clearance and references. The post will be offered as a permanent contract, which may be terminated by three months' notice in writing on either side.