



## **How to Apply & The Selection Process**

### **Director of Public Health**

#### **Informal Discussion Contact**

For an informal and confidential discussion, please contact Sally Robinson, Director of Children's & Joint Commissioning on 01429 523910.

#### **How to Apply**

Apply online at:

- [www.northeastjobs.org.uk](http://www.northeastjobs.org.uk)

or request an application form:

- Hartlepool Borough Council, Workforce Services, Chief Executive's Department, Level 2, Civic Centre, Hartlepool, TS24 8AY.

Telephone: 01429 523331, E-mail address:

[workforce.support@hartlepool.gov.uk](mailto:workforce.support@hartlepool.gov.uk)

There are a number of documents accessible on the North East Jobs. These are for your information and include the Council Plan and Annual Report, together with a number of post specific documents.

Please ensure you indicate any dates when you might not be available or might have difficulty with the dates confirmed in the recruitment process below.

Completed applications should be sent to the above contact details for Hartlepool Borough Council, Workforce Services.



## **The Selection Process**

The selection process final timetable will be dependent on the number and quality of the applicant response therefore may be subject to change. Short listing will take place on Monday 8<sup>th</sup> October.

### **Monday 22<sup>nd</sup> October**

#### ***Meet and Greet***

This is an informal opportunity for candidates to meet Members, the management team and other key personnel, with refreshments provided.

#### ***Panel Interview***

There will be a panel interview with Members of the Council and the statutory Advisory Appointments Committee (AAC) members. You will be asked to deliver a presentation on a set topic, followed by an interview, with technical questions from the AAC panel members.

### **Queries**

Should you have any queries on the appointment process or require additional information please contact Rachel Clark, HR Business Partner on 01429 284346 or [rachel.clark@hartlepool.gov.uk](mailto:rachel.clark@hartlepool.gov.uk)