



South Tyneside Council

ECONOMIC REGENERATION

JOB DESCRIPTION

POST TITLE: On-Road Cycle Instructor - Casual

GRADE: Band 4

RESPONSIBLE TO: Road Safety Officer

RESPONSIBLE FOR: Delivery of Bikeability

Overall Objectives of the Post:

To support the Road Safety Section in delivering Bikeability Level 1 and 2 to pupils in Years 4,5 and 6 in all of the Primary schools across the Council.

Key Tasks of the Post:

1. You will achieve these objects by:

- Helping young cyclists to become confident and safe.
- Assisting with the development of the programme and the delivery of training, ensuring that it is carried out to the set criteria.
- Assessing the progress of the trainees.
- Ensuring the safety of the trainees at all times by carrying out a risk assessment of the site prior to the children being taken out on the road.
- Ensuring compliance with all of the Council's health and safety policies and procedures.

2. You will be an effective member of the Road Safety Team and contribute positively to the team working by:

- Working in a positive and co-operative manner with other members of the team.
- Being highly self motivated and skilled.
- Contributing in a positive and effective manner to team and service initiatives.

3. You will contribute positively to the continuous improvement of the Council's Road safety team by:

- Contributing in the successful implementation of Best Value improvements, the Investors In People initiative, Council Performance Assessment, County Strategy and Performing Together Strategy.
- Taking part in training programmes as required.
- Developing your knowledge and experience and keeping up to date, by keeping abreast of new initiatives and changes in legislation.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: JI/CL

Date: 5.09.18