

### Person Specification: TLP

	Essential	Desirable
<b>Qualifications/ Attainments</b>	<ul style="list-style-type: none"> <li>A teaching assistant qualification at NVQ Level 3</li> </ul> OR           Relevant qualifications at NVQ Level 3 in Early Years Or Child Care/Foundation <ul style="list-style-type: none"> <li>Excellent numeracy, ICT and literacy skills</li> </ul>	<ul style="list-style-type: none"> <li>A valid First Aid Certificate</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working in a school environment</li> <li>Experience of planning and evaluating learning activities</li> <li>Involved in planning programmes of learning for individuals, groups and whole class</li> </ul>	
<b>Skills, Knowledge and Aptitude</b>	<ul style="list-style-type: none"> <li>Ability to relate well with children and adults</li> <li>Ability to work independently with individual children, small groups of children and whole class</li> <li>Ability to use initiative when required</li> <li>Ability to work as a member of a team</li> <li>A willingness to work co-operatively with a wide range of professionals</li> <li>Good communication skills – written and verbal</li> <li>Use ICT effectively to support teaching and learning</li> <li>Working knowledge of foundation national curriculum key stages and government strategies</li> </ul>	<ul style="list-style-type: none"> <li>Ability to work within the Academy's policies and guidelines</li> </ul>
<b>Personal Requirements</b>	<ul style="list-style-type: none"> <li>Sensitive to the needs of children and their parents/carers</li> <li>Ability to work as part of a team</li> <li>Calm and positive approach</li> <li>Committed to professional development</li> </ul>	