The South West Durham Learning Federation

**Croft Community School – Annfield Plain, Stanley DH9 8PR**

# Vacancy for a Health Care & Education Assistant

# (one year’s contract in the first instance)

**Hours: 32.5 hours per week (term time only)**

**Salary: Grade 2 (£16,863 - £17,391 pro-rata)**

**Responsible to: Executive Head Teacher/Head of School**

Croft Community School meets the needs of students between the ages of 4 and 16 (number on roll 132) with a wide range of complex needs (MLD, SLD, ASD plus challenging behaviour).

In addition to our present staff we wish to appoint a Health Care & Education Assistant (with immediate effect) whose role it will be to support the welfare of primary aged students who require assistance with personal care.

If you are;

• keen to work as part of a team

• able to work with individuals or small groups of pupils in the classroom under the direct supervision of teaching staff

If you can;

• support the teacher in behaviour management and keeping pupils on task

• support pupils in social and emotional well-being, reporting problems to the teacher as appropriate

• prepare and clear up learning environment and resources, including photocopying, filing and the display and presentation of pupils work and contribute to maintaining a safe environment.

• support children’s learning through play

• assist with break-time supervision including facilitating games and activities

• assist with escorting pupils on educational visits

• support pupils in using basic ICT

For an application pack please contact the school office by emailing [n.reay@croft.school](mailto:n.reay@croft.school) or by sending a SAE (£1.50) to the school address (see above).

Closing date for applications: Midday: 5th October 2018

Interviews date: 10th October 2018

Durham County Council is an Equal Opportunity Employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community. Applicants with disabilities will be invited for interview if the essential job criteria are met. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.