|  |  |  |  |
| --- | --- | --- | --- |
| **CATEGORY** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| **APPLICATION** | * Fully supported in reference.
* A fully completed application form which details previous experience and provides further information about relevant experience and skills.
 |  | * Application
* References
 |
| **EDUCATION & TRAINING** | * Willingness to undergo training relevant to the post.
 | * Manual handling training.
* COSHH training.
 | * Application
* Interview
 |
| **RELEVANT EXPERIENCE** |  | * Experience of cleaning within a school, organisation or business.
 | * Application
* Interview
* References
 |
| **SKILLS AND PERSONAL QUALITIES** | * Ability to work within a team.
* Ability to follow instructions.
* Ability to work independently.
* Responsible and honest
* Good time keeping.
* Well organised.
* Understanding of the need to present as a good role model for children in behaviour, speech, dress and attitude.
* Willing to comply with policies and procedures relevant to the post.
* Ability to be flexible
* High standard and expectations
* Ability to use initiative
* Discretion and confidentiality
* Trustworthy, hardworking and good work ethic
 |  | * Application
* Interview
* References
 |

**Burnside Primary School**

**POST OF SCHOOL CLEANER – Grade 1**

**PERSON SPECIFICATION and CRITERIA FOR SELECTION**