



## Job Description

<b>POST TITLE:</b>	Food Service Assistant
<b>GRADE:</b>	N02 £16,495-16,755 (full-time) 10 hours/week term time plus 7 days: <b>Actual Salary</b> = £3,834-£3,894
<b>RESPONSIBLE TO:</b>	Chef Manager

**In all aspects of the post s/he must implement faithfully and effectively the Aims and Policies of this Roman Catholic school and work collaboratively to ensure that the Christian ethos, standards of academic excellence and good behaviour are maintained and strengthened.**

### **Food Service Assistant:**

To primarily work in the main kitchen, assisting the Chef Supervisor in the daily preparation of food including special events. Excellent customer service will be at the heart of everything you deliver to ensure all students, staff and visitors have a great experience, receiving high quality food.

### **Main Duties**

The following is typical of the level of duties which the post holder is expected to carry out. It is not exhaustive, and other duties of a similar type may be required at the discretion of the Chef Manager or Headteacher.

1. Work with the Team to develop and improve the School's Catering Service.
2. Set up counters and displays every day to ensure you are ready for service.
3. Assist the Chef Manager/Chef Supervisor to produce the best quality food following our School's specifications.
4. Be required to service internal and external functions.
5. Deliver and collect hospitality: various locations around the School.
6. Work on a cash & cashless till.
7. Interact with customers, and to be a point of contact to deal with customer queries whilst on shift.
8. Maintain a clean and safe working environment.
9. Keeping abreast of trends and developments in the industry, such as menus or trends in consumer tastes.

This job description may be amended by the Headteacher after consultation with the post holder.