

# Lakes Primary School

## JOB DESCRIPTION

<b><u>POST TITLE:</u></b>	<b>Class teacher</b>
<b><u>GRADE:</u></b>	<b>Mainscale / UPS</b>
<b><u>REPORTING RELATIONSHIP:</u></b>	<b>To the Head Teacher / Team Leader</b>

Each **class teacher** is responsible for carrying out the duties of a teacher as set out in the current copy of The School Teachers' Pay and Conditions Document. This job description may be modified by the Head Teacher, with agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

To carry out such appropriate duties as may be reasonably directed by your Head Teacher, from those described in part XII of the School Teachers' Pay and Conditions Document, 2006, or the equivalent provisions of successor documents. All paragraphs, 76.1 to 76.12 apply, however.

### **OTHER DUTIES/RESPONSIBILITIES:**

1. To have a commitment to the agreed whole school vision and values as published in the school publications. To positively promote and contribute to the team ethos of the School.
2. To plan, prepare and implement an appropriate programme of work for the children which:
  - takes account of each child's individual needs through differentiation of expectations/task.
  - considers the needs of the child in all aspects of development.
  - fulfils the National Curriculum requirements.
  - is in line with whole school policies.
  - motivates the children to learn independence and self confidence
  - have an awareness of decisions made by the Government, The Galileo Multi-Academy Trust, Governing Body and Support Agencies
  - has a commitment to first hand experience/curriculum enrichment and the celebration of children's contributions.
3. To assess and evaluate the children's work and provide pupil profiles/records of achievement which:
  - are in line with the National Curriculum requirements.
  - enable the tracking and monitoring of progress and inform the setting of annual targets.
  - form the basis of professional dialogue with: Colleagues; Parents; Support Agencies; Link Schools etc.
  - are filed and available (on request) to parents.
4. To ensure that all the children within the class have equal access to the experiences and opportunities provided.
5. To take an active part in meetings/working groups relevant to the age range that you are teaching.

6. To actively promote and implement whole school policies.
7. To have high expectations of the children in work, attitude and behaviour.
8. To have pastoral care of the teaching group, within the school ethos, by:
  - being a good role model for the children in all personal qualities.
  - fostering the positive self-image of each child through praise and encouragement.
  - respecting each child and ensuring that each child develops through praise and encouragement.
9. To relay any concern to the Deputy Head Teacher and the Head Teacher.
10. To continue personal and professional development, including the access of coaching within school.
11. This post has a high level of contact with, and responsibility for, children.
12. To safeguard and promote the welfare of children for whom you have responsibility or come into contact with, to include adhering to all specified procedures.
13. Any other tasks as may be reasonably requested by the Head Teacher or line manager.
14. To carry out your duties with full regard to the Equality Policy and Race Equality Scheme.
15. To comply with Health and Safety policies, organisations statements and procedures, report any incidents/accidents/hazards and take pro-active approach to health and safety matters in order to protect both yourself and others.

**PLEASE NOTE THAT SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLY WITH ALL GALILEO MULTI ACADEMY TRUST POLICIES, INCLUDING THE NO SMOKING POLICY.**

*THE SUCCESSFUL APPLICANT WILL BE SUBJECT TO RELEVANT VETTING CHECKS, INCLUDING A SATISFACTORY **ENHANCED** DISCLOSURE BEFORE AN OFFER OF APPOINTMENT IS CONFIRMED. FOLLOWING APPOINTMENT, THE EMPLOYEE WILL BE SUBJECT TO RECHECKING AS REQUIRED.*

The Trust and schools within the Trust are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.