

Senior Lunchtime Supervisor

Southwick Community Primary School



PERSON SPECIFICATION

CATEGORY	ESSENTIAL	DESIRABLE
APPLICATION	<ul style="list-style-type: none">♦ Supported in reference♦ Well-structured supporting statement	
QUALIFICATIONS	<ul style="list-style-type: none">♦ NNEB, BTEC National Diploma, NVQ Level 2/3, Cache Level 3, STAC or an equivalent qualification in the teaching and supporting of children.	<ul style="list-style-type: none">♦ Any additional relevant qualification or training, for example in relation to Special Educational Needs/ safeguarding.
EXPERIENCE	<ul style="list-style-type: none">♦ Worked successfully with children.	
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none">♦ How young children develop and play.♦ How to support children who learn and play differently.♦ How to motivate pupils and staff.	<ul style="list-style-type: none">♦ Knowledge & understanding of strategies used to support pupils with learning difficulties.
SKILLS	<ul style="list-style-type: none">♦ Good communication skills, both written and oral, in a variety of situations.♦ Ability to work co-operatively with others. <p>Be able to-</p> <ul style="list-style-type: none">♦ be responsible for ensuring all staff fully engaged in supporting children in play activities in the playground.	<ul style="list-style-type: none">♦ Willingness to undertake further training♦ Differentiate tasks and activities making goals clear and achievable.♦ Be able to think outside the box.

	<ul style="list-style-type: none"> ♦ report any lunchtime incidents to teaching staff and record appropriately on CPOMS. ♦ ensure all lunchtime staff follow the ethos of the school and fully support positive behavioral expectations. ♦ adhere to need for confidentiality at all times. ♦ develop and implement strategies for rewarding pupils' good behaviour, for example by using various reward systems, at lunchtime. ♦ encourage pupils to take part in more constructive, cooperative lunchtime activities/play in accordance with school's new initiative. ♦ devise new and stimulating activities and strategies for promoting excellent behaviour during wet lunchtimes- including children remaining outside if possible. • engage in discussion with children at lunchtime to record 'pupil voice' on lunchtime in areas such as: <p>What works now- What they don't like-How it could be improved What new activities they would like to see</p> <ul style="list-style-type: none"> ♦ support new school initiative of ensuring children play and engage in physical activities at lunchtimes and be an active member of the 'Play working group' attending meetings and supporting and contributing to changes on a lunchtime. 	
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	<ul style="list-style-type: none"> ♦ discuss with pupils what might encourage them to take a greater part in healthy activities, and to devise strategies to encourage more pupils to be active. ♦ observe at lunchtime pupils who appear to be isolated, lonely or having difficulties mixing with other children and fully support them to engage in activities and play. 	
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> ♦ A genuine passion and enjoyment for working with children. ♦ Ability to demonstrate enthusiasm. ♦ Caring and sensitive attitude towards children, parents and staff. ♦ Excellent interpersonal skills. ♦ Well organised. ♦ Ability to use initiative. ♦ Calmness, motivation, initiative, flexibility, positive nature, empathy, confidentiality. ♦ Flexibility and adaptability in order to be able to mix and work with a wide range of people. ♦ Sense of humour/fun. ♦ A degree of resilience. ♦ An excellent team player. 	