**Facilities Manager**

**37 hours per week, Full time**

**Point 27 – 31 (£24,657 - £28,221)**

**Required from as soon as possible**

The North East Learning Trust is a growing multi-academy Trust founded by The Academy at Shotton Hall in Peterlee. The Trust family currently consists of the founding school, along with three primary schools and four secondary schools. We plan to expand our Trust across the north east of England, building and strengthening our Trust family as an exemplary school community. Within our family of schools, we have a designated Teaching School and ‘outstanding’ SCITT programme and we were also designated one of only 22 Research Schools country in April 2017. Thus, you will be joining a Trust with a wealth of resources, capacity and expertise.

The North East Learning Trust are seeking to appoint a Facilities Manager to work between Easington Academy and The Academy at Shotton Hall.

We are looking for a suitably qualified and experienced member of staff to be responsible for the effective operation of school sites, ensuring statutory compliance, maintenance, security, health and safety and facilities management is carried out to provide an available, safe school environment for students, staff and visitors.

You will need to have:

* BIFM Level 3 in Facilities Management, or equivalent level qualifications and experience.
* A minimum 3 years of experience in a similar management role.
* Experience of monitoring and maintaining statutory regulatory compliance in relation to buildings and all installed services.
* Demonstrated ability to manage in-house staff in the delivery of maintenance work and portering duties.

We can offer:

* A vibrant learning community with highly motivated children
* A positive and caring ethos
* An excellent working environment
* A team of hardworking, dedicated and friendly staff where everyone is valued
* A supportive and effective governing body
* Opportunities for continuing professional development.

All visits to the school are warmly welcomed. Please contact the Andrea Beckett, Support Services Manager to arrange an appointment on 0191 5270757. This post is subject to a full-enhanced DBS disclosure.

Closing date: Tuesday 13 November

Short-listing: 14 November 2018

Interviews: w/c 19 November 2018

For further information, please download an application pack from the Trust website: [www.nelt.co.uk](http://www.nelt.co.uk) or [www.easingtonacademy.co.uk](http://www.easingtonacademy.co.uk) or [www.shottonhallacademy.co.uk](http://www.shottonhallacademy.co.uk). This should be returned to andrea.beckett@easingtonacademy.co.uk or to Andrea Beckett, Support Services Manager, Easington Academy, Stockton Road, Easington, SR8 3AY.

The North East Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

The North East Learning Trust is an Equal Opportunity Employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community.