



SIP Manager

SCP 52 (£47,071)

Full Time (37 Hours per week)

Fixed Term – 23 Months

Join our Team

NEPO undertakes high-value procurement in major strategic areas of spend in partnership with North East local authorities (known as our Member Authorities) and a range of nationwide Associate Members.

Our vision is to achieve benefits through collaborative procurement. This means that we are focussed on delivering positive outcomes for our Member Authorities, regional supply base and over 300 Associate Members from the wider public sector. In addition to delivering a collaborative procurement work programme of £210M, NEPO is responsible for the NEPO Portal and the NEPO Business Club programme of support for our suppliers.

NEPO is a forward-thinking organisation that supports personal development and provides a unique opportunity to work collaboratively across the North East public sector.

NEPO employees benefit from:

- ✓ Flexible working
- ✓ Access to technology that enables agile working
- ✓ Continuing professional development, including training opportunities
- ✓ Annual leave ranging from 25 to 30 days (depending on length of service), plus public holidays
- ✓ Eligibility to join the Local Government Pension Scheme
- ✓ Child Care Vouchers
- ✓ Offices based in the heart of Newcastle's Quayside with great links by public transport and road

The Role

This is an exciting opportunity to join our team as **SIP Manager**.

We are looking for someone to finalise the strategic direction for the Systems Integration Project ('SIP'), oversee project, and implement the new system. The post

holder will deliver effective interfacing with stakeholders at all levels across the region to maintain the existing regional enthusiasm and support collaborative goals. They will be supported by expert technical knowledge which will come from both regional colleagues and also a new post which is to be recruited. Under the leadership of the SIP Manager, this technical support will ensure the resulting system is in keeping with the aspirations of the Project, unlocks potential and provides a platform for potential commercial opportunities through the NEPO Associate Membership scheme.

Yorkshire and Humber

NEPO and our Member Authorities are working in partnership with YorProcure – YorProcure represents 24 Yorkshire and Humber local authorities and fire service. They will not only be taking an active role in leading this project but will also be utilising the resulting system. This will present the successful candidate with a wealth of stakeholder input, but it will also mean the need to travel across both regions will be significant. So, although the role will be based in the Guildhall, Quayside, Newcastle – interfacing both in person and using technology across all organisations will be key to ensuring success.

Operational Structure

To support this work, module leads have already been assigned to work to the SIP Manager.

- Module 1 – Commissioning
- Module 2 – eTendering and Contract Register
- Module 3 – Spend Analysis
- Module 4 – Contract Management and Rebate Collection

Such leadership will be provided from existing capacity across the regions and will be conducted alongside other priorities.

Digital Transformation

The demands in the role will be varied and noteworthy, however the personal opportunity is substantial. NEPO with our YorProcure colleagues believe we are the first public sector organisation to design and procure such an all-encompassing end to end system, and this role provide an opportunity to be part of the leadership of a significant digital transformation in public procurement.

Important dates

The deadline for applications is **Thursday 22nd November 2018 at 23:00**
Interviews will be held across **Monday 3rd and Tuesday 4th December 2018**.

Apply

Applications will **only** be accepted via <https://www.northeastjobs.org.uk/>

For an informal discussion about the post, please contact Steven Sinclair, Head of Procurement at NEPO on 07980389576 or steven.sinclair@nepo.org. **No recruitment agencies please.**

For further information about NEPO and its work, please visit our website at www.nepo.org.