**PERSON SPECIFICATION - Head of Community Hubs and Well Being**

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| **REQUIREMENTS** | **ESSENTIAL CRITERIA** | **DESIRABLE CRITERIA** |
|  | Please indicate in brackets after each criteria how this will be verified,ie (F), (I), (T), R) | Please indicate in brackets after each criteria how this will be verified,ie (F), (I), (T), R) |
| * **Educational/vocational/ occupational qualifications and/or training**
* **Specific qualifications (or equivalents)**
 | Degree or equivalent recognised qualification in a service related discipline including Health, Social, Community or Library. (F)Management qualification (F)Evidence of ongoing CPD (F) | ICT qualification (F) |
| * **Work or other relevant experience**
 | Substantial demonstrable senior management experience in the public sector or other relevant organisation including staff management. (F)Experience of budget management at a senior level. (F)Experience of working at a senior level to develop and implement strategies/policies for service development. (F) |  |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** |

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| **REQUIREMENTS** | **ESSENTIAL CRITERIA** | **DESIRABLE CRITERIA** |
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| * **Skills, abilities, knowledge and competencies**
 | Able to demonstrate creative strategic skills required to develop the service. (F/I)Ability to work as a member of the senior management team in developing strategic operational policies and activities (F/I)Able to demonstrate understanding of the role Community Hubs and Community Based Services have on mental, physical and social well being.. (T)Knowledge of library, well being and other community based services (F/I)Knowledge of national and local agendas and priorities and ability organise services to deliver them. (F/I)  |  |
| * **General competencies**
 | Able to demonstrate highly-developed leadership/team working skills. (F/I) |  |
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Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Consultant (having made reasonable adjustments in line with the Disability Discrimination Act (1995)) where necessary.