**PERSON SPECIFICATION: Senior Planning Officer, Development Control, Planning Services POST REFERENCE: 106263**

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| **REQUIREMENTS** | **ESSENTIAL CRITERIA** | **DESIRABLE CRITERIA** |
|  | Please indicate in brackets after each criteria how this will be verified,ie (F), (I), (T), R) | Please indicate in brackets after each criteria how this will be verified,ie (F), (I), (T), R) |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | Member of the Royal Town Planning Institute OR eligibility for membership (F)  Town and Country Planning Degree or equivalent (F) | If eligible (but not already a Member of the Royal Town Planning Institute), actively working towards obtaining membership (F)(I) |
| * **Work or other relevant experience** | Substantive experience in Development Control/Planning Services (F) (I) (R)  Detailed knowledge and comprehensive understanding of complex planning issues (F) (I)  Detailed knowledge of the theoretical concepts and principles underpinning planning related activity (I)  Ability to make decisions on complex planning applications (F) (I) (R) | Presentation of evidence in a Planning Appeal Hearing or Public Inquiry (F) (I) (R)  Recent experience in dealing with planning applications concerning the Historic Environment (F) (I) (R)  Recent experience in dealing with or being lead officer on allocated Planning-related projects (F) (I) (R) |
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| **REQUIREMENTS** | **ESSENTIAL CRITERIA** | **DESIRABLE CRITERIA** |
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| * **Skills, abilities, knowledge and competencies** | Demonstrable excellent communication and interpersonal skills, verbal and written (F) (I) (R)  Ability to supervise staff (F) (I) (R)  Detailed knowledge of Town and Country Planning legislation and policy guidance (F) (I)  Capable of providing innovative solutions (F) (I) | Excellent ICT skills (F) (I)  Familiarity with specialist Development Control/Planning Services information management software systems (F)  Detailed understanding of IT issues as they affect Development Control/Planning Services (F)  Experience of decision making in signing off reports and informal enquiries under delegated powers (F)(I) |
| * **General competencies** | Understanding of challenges to be faced in a Local Authority Development Control/Planning Service team (I)  Able to travel independently around the Borough (I)  Familiarity with performance management regimes as applicable to Development Control/Planning Services (F) (I) |  |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** | | |

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.