

PERSON SPECIFICATION

**POST: Lunchtime care assistant.**

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|  | **Minimum Essential Requirements** | **Method of Assessment** | **Assessment** | |
| **1** | **Work related knowledge** |  |  | |
|  | Good communication skills with adults and children | Application form / Interview |  | |
|  | Are able to work as part of a team | Application form / interview |  | |
| **2** | **Experience/Education/Training** |  |  | |
|  | Experience of working with children ages 3 – 7 years, either formally or informally within a school environment. | Application form / interview |  | |
| **3** | **Other Requirements** |  |  | |
|  | A commitment to undertake further training. | Interview |  | |
|  | A commitment to equal opportunities. | Application form |  | |
|  | Excellent, firm relationships with children. | Reference |  | |
| **Decision to short list Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Date: | | | | |
| **Note to applicants:**  **Please try to show in your application whether or not you meet these requirements.**  **Approved by: Date:** | | | |  |