



# South Tyneside Council

## BUSINESS AND RESOURCES

### PERSON SPECIFICATION

**POST TITLE:** Busy Bees Nursery Assistant

**GRADE:** South Tyneside Living Wage

|                                     | ESSENTIAL   | DESIRABLE  | METHOD OF ASSESSMENT   |
|-------------------------------------|---|--|--|
| <b>Educational Attainment</b>       | <ul style="list-style-type: none"> <li>NVQ Level 2 in Childcare/ Education or equivalent</li> </ul>   | <ul style="list-style-type: none"> <li>PSLA Diploma in Preschool Practice</li> </ul>                           | <ul style="list-style-type: none"> <li>Application form</li> <li>Certificates</li> </ul>   |
| <b>Work Experience</b>              | <ul style="list-style-type: none"> <li>Relevant experience of working with children in a childcare setting</li> <li>Experience of planning and observation work</li> </ul>  | <ul style="list-style-type: none"> <li>Experience of working with children in a variety of settings</li> </ul> | <ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> <li>Work Based Scenario</li> </ul> |
| <b>Knowledge/ Skills/ Aptitudes</b> | <ul style="list-style-type: none"> <li>Knowledge of current childcare standards and legislation including EYFS</li> <li>Knowledge and understanding of Child Protection</li> <li>Excellent written and verbal communication skills</li> </ul> | <ul style="list-style-type: none"> <li>Knowledge and understanding of an Active Learning Philosophy</li> </ul> | <ul style="list-style-type: none"> <li>Interview</li> <li>References</li> <li>Work Based Scenario</li> </ul>                           |
| <b>Disposition</b>                  | <ul style="list-style-type: none"> <li>Self-motivated</li> <li>Able to work as part of a multi-disciplinary team</li> <li>Flexible approach to work</li> <li>Committed to the principles of equality and diversity</li> </ul>                 |  | <ul style="list-style-type: none"> <li>Interview</li> <li>References</li> </ul>  |
| <b>Circumstances</b>                | <ul style="list-style-type: none"> <li>Enhanced clearance from the Disclosure and Barring Service</li> </ul>  |  | <ul style="list-style-type: none"> <li>DBS check</li> </ul>  |