

ST JOSEPH'S CATHOLIC ACADEMY

PERSON SPECIFICATION

POST TITLE: Teaching Assistant Level 2

GRADE: Band 4

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	<ul style="list-style-type: none">• NVQ 3 in education/ childcare or equivalent (e.g. NNEB) or experience in relevant discipline	<ul style="list-style-type: none">• Evidence of further training/Development• First Aid qualification	<ul style="list-style-type: none">• Application form• Certificates• Interview
Work Experience	<ul style="list-style-type: none">• Experience in a school environment relevant to the post• Experience of working as a teaching assistant• Experience of working with or caring for children of relevant age	<ul style="list-style-type: none">• Experience of working with children with Special Needs	<ul style="list-style-type: none">• Application form• Interview• References
Knowledge/ Skills/ Aptitudes	<ul style="list-style-type: none">• Effective use of ICT to support learning• Use of other technology equipment - PC, video, photocopier etc• Understanding of relevant policies/codes of practice and awareness of relevant legislation• General understanding of national/foundation stage curriculum and other basic learning programmes/strategies• Basic understanding of child development and learning• Ability to self-evaluate learning needs and actively seek learning opportunities• Ability to relate well to children and adults• Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these• Good numeracy/literacy skills		<ul style="list-style-type: none">• Interview• References

	<ul style="list-style-type: none"> • Training in the relevant learning strategies e.g. literacy 		
Disposition	<ul style="list-style-type: none"> • Ability to relate well to children and adults • Committed to the principals of equality and diversity • Flexible approach to work 		<ul style="list-style-type: none"> • Interview • References
Circumstances	<ul style="list-style-type: none"> • Enhanced clearance from the Disclosure and Barring Service 		