

DARLINGTON BOROUGH COUNCIL
ECONOMIC GROWTH AND NEIGHBOURHOOD SERVICES

JOB DESCRIPTION

<u>POST TITLE :</u>	Plumber
<u>GRADE :</u>	Craft 2
<u>REPORTING RELATIONSHIP</u>	The post holder will report to the Supervisor/ Manager
<u>JOB PURPOSE :</u>	To carry out plumbing and mechanical installation, maintenance and repair work
<u>POST NO.</u>	D10310
<u>PDR COMPETENCY FRAMEWORK</u>	Level 1, Expected Competencies for all employees

MAIN DUTIES/RESPONSIBILITIES

1. Carry out installation and maintenance work in accordance with job instructions/specifications, and all current legislation.
2. Ensure that a high standard of workmanship is maintained in accordance with the Quality Assurance system ISO 9002 and current works specification.
3. Understand and comply with Health & Safety legislation, practices and procedures with particular regard to installing and maintaining electro-technical systems and equipment.
4. Understand and comply with environmental legislation working practices and principles of environmental technology systems.
5. Interpret and comply with drawings, schedules and specifications.
6. Attend briefings when required for safety and policy issues.
7. Maintain all plant and equipment used in good order.
8. Be aware and comply with current legislative requirements relating to the construction workplace.
9. Maintain a clean and tidy work environment.
10. Comply with risk and method statements and other relevant Health & Safety assessments appropriate to the work.
11. Comply with Darlington Borough Council policy and arrangements in respect of use of Council owned/leased vehicles including maintaining in a clean and tidy condition.
12. Comply with Darlington Borough Council Quality & Environmental policies to ensure BSEN ISO 9001/14001 system requirements are continuously met.

13. Assist supervisors/managers in procuring appropriate materials for the work and on delivery ensure appropriate safe storage, stacking and handling.
14. To work in conjunction with the department's flexible shift patterns and to participate on the Plumbing repairs call out system as and when required.
15. Ensure that you work in line with all the Council's policies and procedures and ensure that you are aware of your obligations under these.
16. Behave according to the Employees' Code of Conduct and ensure that you are aware of your obligations and responsibilities re: conflicts of interest, gifts, hospitality and other matters covered by the Code.
17. Carry out your role in line with the Council's Equality agenda.
18. To comply with health and safety policies, organisational statements and procedures, report any incidents / accidents/ hazards and take a pro-active approach to health and safety matters in order to protect yourself and others.
19. Any other duties of a similar nature related to this post that may be required from time-to-time.
20. This post is deemed to be a 'Customer Facing' role in line with the definition of the Code of Practice on the English language requirement for public sector workers.

Darlington Borough Council and schools within the Borough are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

This post is subject to an Enhanced Disclosure. The successful applicant will be subject to the relevant vetting checks before an offer of appointment is confirmed. Following appointment the employee will be subject to rechecking as required from time to time by the Council.

Date: September 2018

DARLINGTON BOROUGH COUNCIL

PERSON SPECIFICATION

PLUMBER

ECONOMIC GROWTH AND NEIGHBOURHOOD SERVICES

POST NO. D10310

All appointments are subject to satisfactory references.

Criteria No.	Attribute	Essential (E)	Desirable (D)
Qualifications & Education			
1	Time served Plumber/Heating Engineer: City and Guilds or equivalent	E	
2	Qualified to ACS certification	E	
Experience & Knowledge			
3	Ability to comply with water regulations	E	
4	Ability to comply with Council's Health & Safety Procedures including safe working practices	E	
5	Approximately 3 years experience as a Plumber within construction and/or maintenance.		D
6	Experience in legionella monitoring and legislation and also risk assessing hot and cold water systems.		D
7	Experience in commercial plumbing systems in public buildings and leisure centres		D
Skills			
8	Ability to communicate effectively both verbally and in writing	E	
9	Be able to multi-task across a variety of trade disciplines	E	
10	Ability to use specialist equipment for servicing/calibration purposes		D
Personal Attributes			
11	Ability to work on own initiative and make decisions but also work effectively as part of a team	E	
12	Ability to undertake the physical aspects of the role	E	
13	Self-motivated to provide the highest level of service	E	
Special Requirements			
14	Reliable, with a flexible approach to working arrangements	E	
15	The successful candidate must wear the uniform provided	E	
16	The successful candidate must hold a current valid driving licence to enable them to undertake the driving duties the post requires	E	
17	Willing to join an on-call rota as required	E	
18	Willingness to undertake relevant training	E	
19	The ability to communicate at ease with customers and provide advice in accurate spoken English'	E	