

Person Specification

ERIC, North East Engagement Officer



Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Knowledge of biodiversity issues and the need for environmental data and an understanding of how biodiversity data are collected, managed and used
- Ability to work on own initiative, manage workload and meet agreed deadlines
- Experience of working with voluntary and/or community groups and experience of co-ordinating volunteers
- Knowledge of legislation and standards related to ecological data.
- Experience of successful public events organisation and experience leading the public preferably in the outdoors.
- Knowledge, skills and experience in ecological survey methods (e.g. botanical, birds, invertebrates, mammals)
- Diplomatic nature with experience of developing and maintaining good relationships / working in successful partnerships with a range of organisations/groups/individuals
- Excellent verbal and written communication skills including report writing and preparation of interpretation materials for different audiences.
- Experience using social media and website development/management for promotion of events
- Demonstrable experience in the wider environmental sector or in a similar project or service
- Adaptable and flexible team player
- Enthusiastic and confident communicator with experience of delivering presentations to differing audiences including the public and professionals
- Commitment to Equalities and anti-discriminatory practices

Desirable

- Knowledge of biodiversity data recording systems such as Recorder, MapMate and GIS
- Degree in biological or environmental sciences
- Experience of managing a small budget

Part B

The following criteria will be further explored at the interview stage:

- Knowledge of biodiversity issues and the need for environmental data and an understanding of how biodiversity data are collected, managed and used

- Ability to work on own initiative, manage workload and meet agreed deadlines
- Experience of working with voluntary and/or community groups and experience of co-ordinating volunteers
- Knowledge of legislation and standards related to ecological data
- Experience of successful public events organisation and experience leading the public preferably in the outdoors.
- Knowledge, skills and experience in ecological survey methods (e.g. botanical, birds, invertebrates, mammals)
- Diplomatic nature with experience of developing and maintaining good relationships / working in successful partnerships with a range of organisations/groups/individuals
- Excellent verbal and written communication skills including report writing and preparation of interpretation materials for different audiences.
- Experience using social media and website development/management for promotion of events
- Demonstrable experience in the wider environmental sector or in a similar project or service
- Adaptable and flexible team player
- Enthusiastic and confident communicator with experience of delivering presentations to differing audiences including the public and professionals
- Commitment to Equalities and anti-discriminatory practices

Additional requirements

- To travel regularly throughout the North East region, therefore a full driving licence is required
- To work outside normal working hours (evenings and weekends) on occasion