

## **Person Specification**

### **Policy and Communications Business Partner (UKHCN)**

#### **Part A:**

The following criteria (experience, skills and qualifications) will be used to short list at the application stage.

##### **Essential:**

- Knowledge and understanding of wellbeing and health improvement.
- Knowledge of the legislation and best practice for equalities as well as an understanding of wider social inequalities.
- Evidence of contributing to policy development in a partnership setting.
- Ability to analyse and interpret complex information, and use this to inform equalities, wellbeing and health work.
- Excellent communication skills.
- Understanding of the national policy context on health improvement.
- Track record of working with senior colleagues and partners, including shaping and coordinating strategic partnerships.
- Ability to manage projects to deadlines and within budgets in collaboration with partners.

#### **Part B**

The following criteria will be explored further at interview stage:

- Ability to operate effectively in a politically-led organisation and partnership setting.
- Excellent oral and communication skills.
- Ability to drive improvement on health and wellbeing issues.
- Approach to prioritisation and managing workload.
- Effective problem solving and decision-making skills.