



# South Tyneside Council

## CHILDREN, ADULTS AND HEALTH

### JOB DESCRIPTION

**POST TITLE:** Early Help Outreach Worker

**GRADE:** Band 6

**RESPONSIBLE TO:** Early Help Team Manager

**RESPONSIBLE FOR:** -

#### Overall Objectives of the Post

You will make a significant difference to the lives of young people in South Tyneside so that they can compete favourably with their peers locally and nationally. By being part of a locality-based, multi-disciplinary outreach team you will deliver measurably improved outcomes for children, young people and families by delivering outreach family support in the home or in a community setting. By doing this you will contribute to the Partnership's vision to safely reduce the number of Children Looked After. You will work within a "Team Around the Child and Family" approach to interventions with young people in the 5-19 age-range and you will be responsible for the delivery of the High Impact Families (HIF) programme and of South Tyneside's Change 4 Life health intervention programme. Through your work, you will also contribute to improved school attendance, reduced exclusions, reduced numbers of young people not in education, employment or training, increased participation in positive activities, and reduced levels of anti-social behaviour and first time entrants to the youth justice system.

#### Key Tasks of the Post

**1. *You will be a member of a dynamic, professional and versatile team that actively seeks to achieve better outcomes for young people. You will:***

- Work a case-load of young people and families. You will make a significant difference to outcomes for the young people and families on your case-load;
- Work as part of a team to provide both universal and targeted services to young people as appropriate;
- Directly deliver prevention programmes, one-to-one targeted interventions and evidence-based family interventions to improve outcomes for young people;
- Deliver health interventions to children, young people and adults as part of South Tyneside's Change 4 Life programme. This may include smoking cessation, weight management and mental health first aid;
- Directly deliver to young people in schools training in areas such as sexualised behaviour, anti-bullying, resilience etc;
- Be prepared, as part of the team, to be the member focused on Youth Justice and the prevention of youth offending;
- Develop excellent practice as part of a locality-based team;

- Contribute to the maintenance of an up-to-date data set which demonstrates the impact of activity on outcomes for young people. This will include the routine use of the Liquid Logic Early Help Module to record all early help activity;
  - Ensure that your team fully supports schools in the locality to prevent absence and tackle truancy, and ensure that our statutory obligations in this area are met;
  - Ensure that your team works within a “Team Around the Child and Family” model to meet the objectives of the High Impact Families Programme and the Public Health agenda;
  - Ensure that your team works to prevent young people taking risks and engaging in unhealthy and unsafe behaviours;
  - Ensure that you report on a regular basis the outcomes for young people and families in your locality to the Early Help Service Team Manager;
  - Work effectively with local ward members and Community Area Forums to deliver services that meet local need;
  - Ensure that excellent working relationships exist with key local delivery partners, including schools, health and the police across the Borough.
- 2. You will work with key local stakeholders to identify and support the most vulnerable young people in your area. You will:**
- Work with schools and other partners (eg Police, health, Youth Justice) to identify and support the most vulnerable young people in your area;
  - Work closely with the dedicated High Impact Families support staff and Public Health staff to identify those most at risk - and be held accountable for your work as ‘Lead Professional’ when you coordinate the delivery of packages of support to young people;
  - Work closely with Children’s Social Care to ensure that children and young people who “Step up” and “Step down” the continuum of care are offered the right support, at the right level at the right time.
- 3. You will make the most of the resources at your disposal ensuring the maximum impact on the lives of the young people. You will:**
- Effectively work within your team’s allocated budget ensuring that value for money is derived from all resources at your disposal and spending is in accordance with budgeted plans;
  - Cultivate excellent working relations with the Community, Voluntary and Independent sectors to ensure that new models of service delivery effectively meet the needs of young people in your area are delivered;
  - Your team will be accountable for the delivery of the highest possible quality standards that meet inspection criteria.
- 4. You will work closely with all services in the Children, Adults and families Group and across the Council and wider Partnership to ensure the needs of young people are met. You will:**
- Work especially closely with the Children’s Centres, Early Years and Childcare Services to develop a full 0-19 service across the Borough. This 0-19 service will ensure effective transition points for children and young people and realise economies of scale as a result;
  - Work closely also with Public Health to develop an “Every Contact a Health Improvement Contact” approach to prevention, family support and intervention;
  - Support the successful integration of all services for children and young people across the 0-19 age-range (0-25 SEN);

- Work closely with the Youth Justice Service to prevent offending by young people.

All employees working out of a Children's Centre may be expected to act as 'key holder' for their base and to be responsible for opening/locking up on a daily basis, or as a temporary cover for a colleague.

You will be expected to work flexibly across seven days to meet the needs of the service. This may include early morning and evening working if required.

You will be expected to attend and/or lead staff training and staff meetings on a regular basis. Some of these meetings will be outside of normal office hours. Generally they will occur once per quarter.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to obtain an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Ref: SC/CL

Date: 30.01.19