

**DARLINGTON BOROUGH COUNCIL**

**CHILDRENS SERVICES**

**JOB DESCRIPTION**

<b><u>POST TITLE :</u></b>	<b>Assistant Psychologist</b>
<b><u>GRADE :</u></b>	<b>M</b>
<b><u>JOB EVALUATION NO.</u></b>	
<b><u>REPORTING RELATIONSHIP</u></b>	<b>Lead Educational Psychologist, Darlington Educational Psychology Service</b>
<b><u>JOB PURPOSE :</u></b>	<b>To research and evaluate the impact of a series of events planned by Darlington's Traveller Education and Achievement Service and to work under the supervision of Darlington Educational Psychology Service supporting their traded service with schools.</b>
<b><u>POST NO.</u></b>	<b>D14116</b>
<b><u>PDR COMPETENCY FRAMEWORK</u></b>	<b>Level 1, Expected Competencies for all employees</b>

**MAIN DUTIES/RESPONSIBILITIES**

1. Work under the supervision of Darlington Educational Psychology Service to learn about various evidence-based intervention programmes to support children and young people with special educational needs and disabilities.
2. Develop specific resources recommended by Educational Psychologists to enhance training and staff development in settings that trade with Darlington Educational Psychology Service.
3. Support teachers and other staff with the practice and delivery of evidence-based intervention programmes recommended, directed and overseen by the school's Educational Psychologist.
4. Support teachers and other staff to complete pre and post assessments to inform the planning, outcomes and impact of intervention delivered.
5. Attend events developed by Darlington's Traveller Education and Achievement Service as part of a project to raise career aspirations within the Gypsy, Roma and Traveller community.
6. Read relevant literature about the Gypsy, Roma and Traveller community and their engagement with education to inform research.

7. Organise, co-ordinate and conduct under the supervision of an Educational Psychologist, research tasks including semi-structured interviews, case studies and focus groups with members of the Gypsy, Roma and Traveller community to inform project findings.
8. Analyse findings using appropriate, valid and reliable methods under the supervision of an Educational Psychologist.
9. Liaise with the Traveller Education and Achievement Service to write up findings and consider appropriate publications and mediums.
10. Undertake a programme of continued professional development directed and supported by the Lead Educational Psychologist and members of the Educational Psychology Service.
11. Ensure that you work in line with all the Council's policies and procedures and ensure that you are aware of your obligations under these.
12. Behave according to the Employees' Code of Conduct and ensure that you are aware of your obligations and responsibilities re: conflicts of interest, gifts, hospitality and other matters covered by the Code.
13. Carry out your role in line with the Council's Equality agenda.
14. To comply with health and safety policies, organisational statements and procedures, report any incidents / accidents/ hazards and take a pro-active approach to health and safety matters in order to protect yourself and others.
15. Any other duties of a similar nature related to this post that may be required from time-to-time.
16. Darlington Borough Council and schools within the Borough are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.
17. You are required to safeguard and promote the welfare of children for whom you have responsibility, or with whom you come into contact, to include adhering to all specified procedures.
18. This post has a high level of contact with, and responsibility for, children
19. This post is deemed to be a 'Customer Facing' role in line with the definition of the Code of Practice on the English language requirement for public sector workers.
20. This post is subject to an enhanced disclosure. The successful applicant will be subject to the relevant vetting checks before an offer of appointment is confirmed. Following appointment the employee will be subject to rechecking as required from time to time by the Council.

Date: January 2019

**DARLINGTON BOROUGH COUNCIL****PERSON SPECIFICATION****ASSISTANT PSYCHOLOGIST****CHILDRENS SERVICES****POST NO. D14116**

All appointments are subject to satisfactory references.

<b>Criteria No.</b>	<b>Attribute</b>	<b>Essential (E)</b>	<b>Desirable (D)</b>
	<b>Qualifications &amp; Education</b>		
<b>1</b>	A 2.1 degree in Psychology or equivalent (that provides graduate basis for registration of British Psychological Society)	<b>E</b>	
	<b>Experience &amp; Knowledge</b>		
<b>2</b>	Experience of working with children and young people	<b>E</b>	
<b>3</b>	Experience of working with the Gypsy Roma and Traveller community, or other vulnerable groups		<b>D</b>
<b>4</b>	Experience of quantitative and qualitative research methods and analysing and interpreting data	<b>E</b>	
	<b>Skills</b>		
<b>5</b>	Able to form effective working relationships and work successfully as part of a team		<b>D</b>
<b>6</b>	Able to organise and prioritise own work	<b>E</b>	
<b>7</b>	Able to communicate both verbally and in writing to a range of audiences, including children and young people		<b>D</b>
	<b>Personal Attributes</b>		
<b>8</b>	Self-motivated	<b>E</b>	
<b>9</b>	Innovated and creative		<b>D</b>
	<b>Special Requirements</b>		
<b>10</b>	The ability to communicate at ease with customers and provide advice in accurate spoken English	<b>E</b>	
<b>11</b>	Capable of independent travel to carry out the requirements of the post	<b>E</b>	
<b>12</b>	Interest in working with children to promote their development and educational needs	<b>E</b>	
<b>13</b>	Ability to form and maintain appropriate relationships and personal boundaries with children	<b>E</b>	
<b>14</b>	Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline	<b>E</b>	
<b>15</b>	Suitability to work with children	<b>E</b>	