



# South Tyneside Council

## ECONOMIC REGENERATION

### PERSON SPECIFICATION

**POST TITLE:** Housing Strategy Officer

**GRADE:** Band 6

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>	<ul style="list-style-type: none"> <li>Degree level</li> </ul>	<ul style="list-style-type: none"> <li>Professional qualification within Housing or Housing related field</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Certificates</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>Experience in housing policy and strategy</li> <li>Experience of working with a range of internal and external agencies</li> <li>Experience of working to a corporate agenda</li> <li>Experience of delivering housing projects and policies</li> </ul>	<ul style="list-style-type: none"> <li>Experience of data analysis and interpretation</li> <li>Experience of working in a political environment</li> <li>Experience of giving presentations</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> <li>Presentation</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>Excellent knowledge of National Housing Policy</li> <li>Able to interpret national policy to local circumstances</li> <li>Excellent written and verbal communication skills including the ability to communicate to a wide audience</li> <li>Able to produce clear, well-structured reports and briefs</li> <li>Able to attend external meetings and contribute to the regional discussion</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of homelessness legislation and practice</li> <li>Knowledge of supported housing and specialist housing fields</li> <li>Good understanding of the issues of working with registered providers and/or developers</li> </ul>	<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> <li>Presentation</li> </ul>
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Consistently strive towards making a difference in the quality and impact of services delivered</li> <li>Positive and solution focused</li> </ul>		<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> </ul>

	<ul style="list-style-type: none"> <li>• Flexible and pragmatic approach to work</li> <li>• Committed to ongoing professional development and learning</li> <li>• Committed to the principles of equality and diversity</li> <li>• Contributes towards a culture of staff empowerment</li> </ul>		
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Prepared to work outside of normal office hours as required</li> <li>• Baseline security clearance</li> </ul>	<ul style="list-style-type: none"> <li>• Full current driving licence or access to a means of mobility support</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• Basic check</li> </ul>