**Chief Operating Officer**

**Salary:** £60,000 to £64,000 per annum

**Accountable to:** Chief Executive Officer (CEO)

**Responsible for:** HR, Finance and Administration Support Staff.

**Working time:** Full time. 37 hours / week.

*At times there will be a need to work a flexible pattern to meet the demands of the role, including attendance at evening meetings.*

**Application closing date:** 28 February 2019

**Interviews w/c:** 4 March 2019

# **Who we are**

We are a group of 9 schools providing 2-18 education in a rural communities who are determined to work together in a formal and recognised way to ensure the very best outcomes for all our learners working towards forming the Tyne Community Learning Trust, a multi academy trust.

As a multi academy trust with a common ethos for all-through education, we will build on the successes and unique identities of each school to greatly enhance pastoral and curriculum transition between all stages.

The schools are the heart of the communities they serve and provide education for a significant proportion of learners. We believe the MAT will work effectively with its communities to provide a service which is more highly valued, retains and attracts increasing numbers of learners and is sustainable.

Our working principle is ‘excellence together’ and the MAT will ensure that both staff and students achieve their very best in everything they do.

We are looking to recruit an ambitious and experienced Chief Operating Officer to join our dedicated team of staff in developing the financial and business aspects of this trust. The trust will be initially set up with nine schools with capacity to grow further in the future.

The trust will be set up with the following schools:

* Highfield Middle School;
* Mickley First School;
* Ovingham C of E First School;
* Ovingham Middle School;
* Prudhoe Castle First School;
* Prudhoe Community High School;
* Whittonstall and Broomley Federation of First Schools; and
* Wylam First School.

It is proposed that these school transfer into the MAT on 1 September 2019.

This new senior post will offer considerable scope for the post-holder to play a key role in setting up the trust as all of the schools enter into the final stages of conversion to academy status. The successful applicant will play a crucial role in delivering the Trust strategy for improvement and contributing to the successful implementation of any future growth.