

WOLSINGHAM SCHOOL
POST OF SCHOOL CLEANER
PERSON SPECIFICATION and CRITERIA FOR SELECTION

CATEGORY	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
APPLICATION	<ul style="list-style-type: none"> ✓ Fully supported in reference. ✓ A fully completed application form which details previous experience and provides further information about relevant experience and skills. 		<ul style="list-style-type: none"> ✓ Application ✓ References
EDUCATION & TRAINING	<ul style="list-style-type: none"> ✓ Willingness to undergo training relevant to the post. 	<ul style="list-style-type: none"> ✓ Manual handling training. ✓ COSHH training. 	<ul style="list-style-type: none"> ✓ Application ✓ Interview
RELEVANT EXPERIENCE	<ul style="list-style-type: none"> ✓ Competence in carrying out general cleaning tasks ✓ Awareness of health and safety issues 	<ul style="list-style-type: none"> ✓ Experience of cleaning within a school, organisation or business. 	<ul style="list-style-type: none"> ✓ Application ✓ Interview ✓ References
SKILLS AND PERSONAL QUALITIES	<ul style="list-style-type: none"> ✓ Adaptable and flexible ✓ Able to work effectively as an individual and as part of a team ✓ Able to work under minimal supervision ✓ Able to work under pressure and prioritise accordingly ✓ Enthusiasm and ability to use initiative ✓ Self-motivation, reliability, and hard-working nature ✓ Able to present oneself as a role model to pupils in speech, dress, behaviour, and attitude ✓ Able to communicate with staff, parents and pupils ✓ Ability to follow instructions. ✓ Responsible and honest ✓ Good time keeping. ✓ Well organised. ✓ Willing to comply with policies and procedures relevant to the post. 		<ul style="list-style-type: none"> ✓ Application ✓ Interview ✓ References