|  |
| --- |
|  **Person Specification: Supervisory Assistant**  |
|  | **Essential** | **Desirable** |
| **Qualifications**  | None required  | Current First Aid qualification  |
| **Experience**  | The Supervisory Assistant should have experience of: supervising children as a parent or carer.  | In addition, the Supervisory Assistant might have experience of: working with groups of children on a voluntary or paid basis.  |
| **Knowledge and understanding**  | The Supervisory Assistant should have knowledge and understanding of: managing the behaviour of groups of children.  | In addition, the Supervisory Assistant might also have knowledge and understanding of: child development and social interaction; the value of constructive play opportunities.  |
| **Skills**  | The Supervisory Assistant will be able to: work as part of a group and individually; inspire trust and confidence in children; encourage high standards of pupil behaviour at all times; liaise with parents in a professional manner; observe  | In addition, the Supervisory Assistant might also be able to: communicate effectively (both orally and in writing) to an appropriate standard; recognise behaviour giving cause for concern, and inform teaching staff;  |
| **Personal characteristics**  | Calm under pressure Empathetic Well-organised Able to communicate well with staff and children. Creative Resourceful  |  |