

HEADTEACHER PERSON SPECIFICATION

St. Wilfrid's R.C.



Primary School

St Wilfrids RC Primary School
Old Fold Road
Gateshead
NE10 0DJ

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E: stwilfridsrcprimaryschool@gateshead.gov.uk

W: <http://stwilfridsrcprimary.org/>

Source Key: A = Application Form, I = Interview, R = References, CC = Checking Certificates

Faith commitment

| | Essential | Desirable | Source |
|--|-----------|-----------|--------|
| A practising Catholic (fulfilling the requirements of the <i>Diocesan Briefing Note</i>) | ✓ | | A/I/R |
| Secure understanding of the distinctive nature of the Catholic school and Catholic education | ✓ | | A/I/R |
| Understanding of the leadership role in spiritual development of pupils and staff | ✓ | | A/I/R |
| Understanding of the school's role in the parish and diocese | ✓ | | A/I/R |
| Involvement in parish community | | ✓ | A/I |
| Leading school worship | ✓ | | A/I |

Qualifications

| | Essential | Desirable | Source |
|---|-----------|-----------|--------|
| Qualified teacher status | ✓ | | A/CC |
| Degree | ✓ | | A/CC |
| Postgraduate level qualification | | ✓ | A/CC |
| CCRS/CTC (or equivalent) or commitment to obtaining the certificate | | ✓ | A/CC/I |
| National Professional Qualification for Headship (NPQH) | | ✓ | A/CC |

Professional development

| | Essential | Desirable | Source |
|--|-----------|-----------|--------|
| Evidence of appropriate professional development for the role of headteacher | ✓ | | A |
| Evidence of professional development relating to Catholic ethos, mission and religious education | ✓ | | A/I/CC |
| Evidence of recent leadership and management professional development | ✓ | | A |
| Evidence of working with other schools/organisations/agencies | ✓ | | A/I/CC |
| Evidence of appropriate safeguarding training at senior leadership level | ✓ | | A/I/CC |

| School leadership and management experience | Essential | Desirable | Source |
|--|------------------|------------------|---------------|
| Ability to articulate and share a vision for education within the context and mission of a Catholic school | ✓ | | A/I/R |
| Ability to inspire and motivate staff, pupils, parents and the board to achieve the aims of Catholic education | ✓ | | A/I/R |
| To have successful experience as an effective deputy / assistant headteacher | ✓ | | A/I/R |
| To have taken a key role in school self-evaluation and development planning | ✓ | | A/I/R |
| Knowledge of the role of the governing body in a Catholic school | ✓ | | A/I/R |

| Experience and knowledge of teaching | Essential | Desirable | Source |
|--|------------------|------------------|---------------|
| Secure understanding of the requirements of the Religious Education Curriculum Directory and the National Curriculum | ✓ | | A/I |
| Secure knowledge of statutory requirements relating to the curriculum and assessment | ✓ | | A/I |

| Professional attributes | Essential | Desirable | Source |
|---|------------------|------------------|---------------|
| To have excellent written and oral communication skills (which will be assessed at all stages of the process) | ✓ | | A/I |

| Application form and supporting statement |
|---|
| The form must be fully completed and legible. The supporting statement should be clear, concise (within the required word count) and related to the specific post |