

HARTLEPOOL COLLEGE OF FURTHER EDUCATION

An Equal Opportunities Employer

Lecturer – Electrical Engineering

Hartlepool College of Further Education seeks to appoint an enthusiastic and proactive Lecturer. Ofsted (2017) recently judged the College as being 'good' and now it turns its attention to becoming outstanding. This exciting opportunity offers an enthusiastic, ambitious and committed individual the chance to provide skills training and knowledge delivery in the identified Electrical Engineering disciplines.

Salary: Up to £33,516 per annum

For full details and application forms please go to www.hartlepoolfe.ac.uk/jobvacancies or contact Human Resources on 01429 404026.

Completed application forms must be returned by 09:00am on Friday 22 March 2019.

This appointment will be subject to pre-employment checks including references and an Enhanced Disclosure and Barring Service check.

HARTLEPOOL COLLEGE OF FURTHER EDUCATION

Hartlepool College is a medium-sized institution with an annual enrolment of approximately 8000 students. The college is organised into seven academic delivery schools.

The Schools are:

Construction and the Built Environment

Engineering

English and Mathematics

Fabrication, Welding and Automotive

Health, Care and Education

Professional Creative Studies

Service Industries

HARTLEPOOL COLLEGE OF FURTHER EDUCATION

JOB DESCRIPTION

| | | |
|---------------------|---|-----------------------------------|
| POST TITLE | - | Lecturer – Electrical Engineering |
| | | |
| REPORTING TO | - | Head of School – Engineering |
| | | |
| SALARY | - | Up to £33,516 |
| | | |
| HOURS | - | Full-time |
| | | |
| HOLIDAYS | - | 47 plus Bank Holidays |

THE SPECIFIC NATURE OF THE ROLE

As part of the continuing growth in Engineering, Hartlepool College of Further Education seeks to appoint an enthusiastic and proactive lecturer who can assist deliver Electrical Engineering curriculum at level 3 and level 4. Applicants should have relevant experience in Electrical Engineering specifically with regard to operating Programmable Logic Control systems such as Siemens and Allen Bradley. The post-holder is expected to be an excellent team player and embrace the College's RESPECT values.

MAIN DUTIES AND RESPONSIBILITIES

- Contribute to the College's and School's initial assessment activities to clearly identify learner's starting points.
- Assist in the delivery of Electrical Engineering provision to students pursuing one or two year programmes of study.
- Deliver good or better teaching, learning and assessment which focuses on individual learner's needs.
- Assist with the development and monitoring of strategies of assessment [appropriate to the programme team] and review and evaluation operations
- Support all learners to assist them towards successful completion of their relevant programme within agreed timescales
- Contribute to the design and production of teaching activities and materials related to accredited courses
- Take part in the College's Unified Tutorial System
- Work co-operatively as part of the School working towards creating a reputation for excellence
- Attend and contribute to team/School meetings as required
- Contribute to School and College student recruitment activities such as Open Days
- Embrace the College's RESPECT values and values associated with new ways of working
- Promote and implement the policies of the corporation to ensure the efficient operation of its business and the welfare and interests of its students and employees commensurate with the grade of the post
- To perform such duties consistent with the position as may be required by the Principal from time to time.

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PERSON SPECIFICATION

POST TITLE - Lecturer – Electrical Engineering

It is expected that the successful candidate will be able to meet the following criteria:

| Criteria | Essential (E) or Desirable (D) | Where assessed |
|---|--------------------------------------|-------------------|
| 1 - Teaching qualification | E | i |
| 2 – HNC/degree in Electrical Engineering or a related discipline | E/D | i |
| 3 - Demonstrable track record of delivering good and better teaching, learning assessment in Electrical Engineering | E | i and ii |
| 4 - Demonstrable track record of delivering outstanding outcomes for learners especially in terms of success rates | D | i and iii |
| 5 - Good IT skills to support both administration duties and to enhance teaching, learning and assessment practice | E | i and ii |
| 6 - Strong organisational skills to manage diverse and conflicting priorities proactively | E | i and iii |
| 7 - Exemplary oral and written communication skills | E | i, ii and iii |

i – application form/letter (qualifications to be verified if successful)

ii – work-related activity

iii – interview