

**Person Specification
Social Worker
Adult Social Care**



Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Recognised Social Work Qualification, e.g. CQSW, CSS, DipSW, Degree in Social Work, or equivalent, with at least 3 to 4 years post qualifying experience in field work or other related experience
- Evidence of progression
- Demonstrate knowledge, understanding and application of the Care Act, Delayed Transfers of Care, the Mental Capacity Act, Continuing Healthcare and current safeguarding policies and procedures
- Experience of assessing and addressing risk
- Able to summarise, analyse and evaluate complex information
- Excellent recording and report writing skills using electronic data information systems
- Effective assessment, planning and reviewing skills, with the ability to prioritise tasks and manage workload
- Commitment to working in partnership with service users, carers, families, service providers and other professionals, with the ability to liaise effectively with other agencies and professionals
- Understanding the role of Social Work within the multi-disciplinary team
- Able to contribute to, and work within, a supportive team environment
- Able to handle problems and difficult situations in a calm and sensitive manner

Desirable

- Post qualifying experience in an adult social care setting
- Understanding of services within the wider organisational system
- Experience of multi-agency working
- Knowledge of resources – health, local authority, voluntary and independent sector
- Able to contribute to personal continuous development

Part B

The following criteria will be further explored at the interview stage (as well as further exploring the above criteria is met):

- Level of experience, including experience in field work and other related experience
- Ability to assimilate, evaluate and prioritise information, including relevant data management skills
- Knowledge of relevant legislation and statutory guidance
- Reliable and self-reliant, but will seek guidance appropriately
- Willingness to undertake further training as required, with a positive approach to self-development
- Organisational skills and the ability to work to tight timescales whilst being detail conscious
- Evidence of good written and verbal communication skills

- Committed to Equal Opportunities and anti-discrimination practice in employment and service delivery

Additional Requirements

- Enhanced DBS Disclosure Certificate
- Suitability to work with client group
- Current HCPC Registration
- Flexible approach to work, location, duties and hours