

## **Person Specification**

### **Planning Assistant - Urban Design**

#### **Part A**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

##### **Essential**

- Degree or diploma in relevant subject or working towards a specialism in Urban Design.
- Proficiency and expertise in the use of Adobe Creative Suite ( including Photoshop, Illustrator and Indesign), Sketchup and Microsoft Office.
- Ability to work on creative design solutions, reactively and pro-actively, using initiative, either individually or as a team.
- Ability to build effective working relationships internally and externally.

##### **Desirable**

- Experience within the field of the urban design.
- An understanding of local authority systems, planning and development.
- Experience of AutoCAD, QGIS, 3dStudioMax.
- An interest in developing a knowledge of legislative and policy developments at a national/regional/local level including an awareness of 'Building for Life 12'.
- An interest in the public realm and public art.
- Driving Licence

#### **Part B**

The following criteria will be further explored at the interview stage:

- Effective oral and written communication skills, in particular evidence of the ability to give presentations and write succinct accurate reports.
- Ability to analyse complex problems and provide innovative solutions.
- Ability to meet tight deadlines.
- Interest and aptitude for collaborative working.
- Candidates will be asked to prepare a 'Building for Life 12' assessment as part of the interview process.